

ZTE Optik

User Guide



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Get Started

This section gives you all the information you need to set up your tablet and Sprint service the first time.

[Your Device at a Glance](#)

[Set Up Your Device](#)

[Activate Your Device](#)

[Complete the Setup Application](#)

[Sprint Account Information and Help](#)

Your Device at a Glance

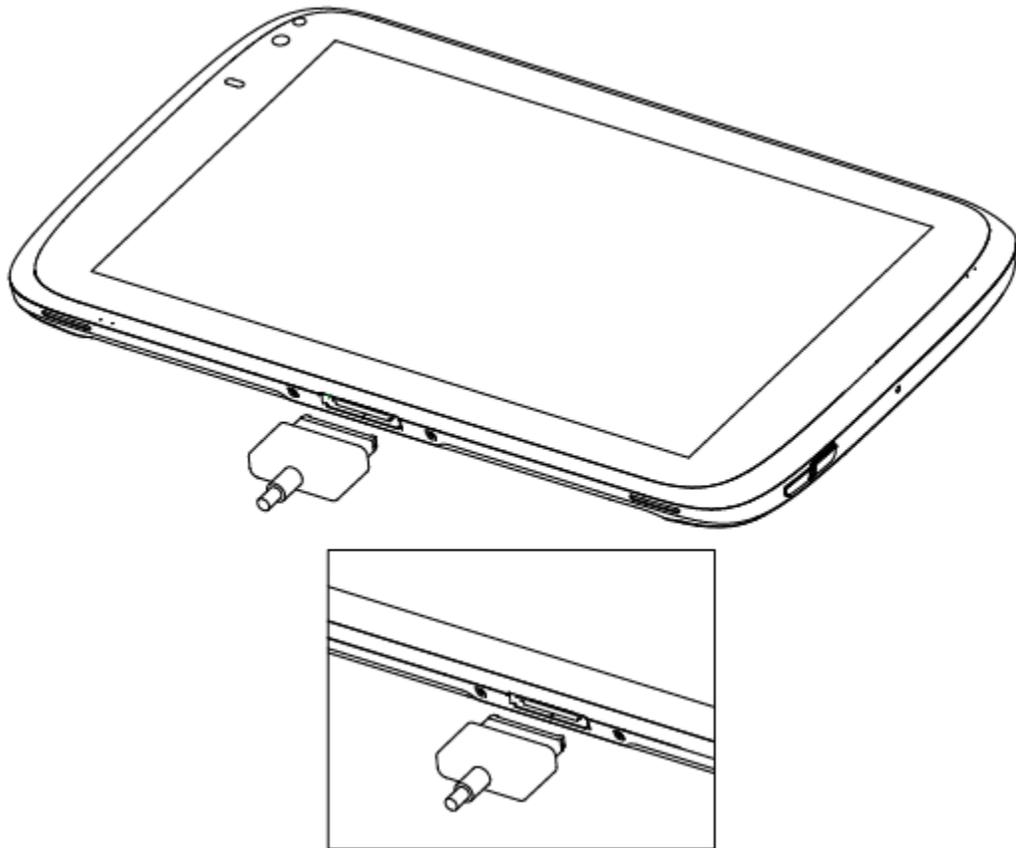
The following illustration outlines your device's primary external features and buttons.



Set Up Your Device

You must first charge the battery to begin setting up your device.

1. Charge your battery.
 - Insert the larger end of the connection cord into the charger jack on the bottom of your device.



- Insert the USB end of the cord into the AC adapter.
- Plug the AC adapter into an electrical outlet. Fully charging a battery may take up to three hours.

Note: Your device's battery should have enough charge for the device to turn on and find a signal and run the setup application. You should fully charge the battery as soon as possible.

2. Press and hold the **Power** key to turn the device on.
 - If your device is activated, it will turn on, search for Sprint service, and begin the setup application.
 - If your device is not yet activated, see [Activate Your Device](#) for more information.

Activate Your Device

Depending on your account or how and where you purchased your device, it may be ready to use or you may need to activate it on your Sprint account.

- If you purchased your device at a Sprint Store, it is probably activated and ready to use.

- If you received your device in the mail and it is for a new Sprint account or a new line of service, it is designed to activate automatically.
 - When you turn the device on for the first time, you may see a **Hands Free Activation** screen, which may be followed by a **PRL Update** screen and a **Firmware Update** screen. Follow the onscreen instructions to continue.
- If you received your device in the mail and you are activating a new device for an existing line on your account (you're swapping devices), you can activate on your computer online or directly on your device.
 - **Activate on your computer:**
 - Go to sprint.com/activate and complete the online instructions to activate your device.
 - **Activate on your device:**
 - Turn on your new device. (Make sure the old one is turned off.) Your device will automatically attempt Hands-Free Activation.
 - Touch **Activate** to override auto-activation and start the manual activation wizard.
 - Follow the on-screen prompts to complete the activation process.
- To confirm activation, launch the browser to access an Internet address. If your device is still not activated or you do not have access to the Internet, contact Sprint Customer Service at **1-888-211-4727** for assistance.

Tip: Do not press the **Power** key while the device is being activated. Pressing the **Power** key cancels the activation process.

Note: If you are having any difficulty with activation, contact Sprint Customer Service by calling **1-888-211-4727**.

Complete the Setup Application

Once your device has been turned on and activated, you can then complete the Setup application.

1. Select your preferred language and touch **Start** if necessary. To skip any section, touch **Next** or **Skip**.
2. Set up your Google options. Follow the instructions to complete each step.
 - **Use Google's location service:** Touch the check marks to select your Google location options.

- **Sign in with your Google Account:** Complete the steps to create or sign in to your Google account if applicable.
 - **Backup and Restore:** Complete your Backup and Restore options.
3. Set time and date for your tablet.

Note: You do not need to sign up for a Google account to use your device. However, to download applications from the Android Market, you must link your device to a Google account.

Sprint Account Information and Help

Find out about account passwords and information about managing your account and finding help.

[Sprint Account Passwords](#)

[Manage Your Account](#)

Sprint Account Passwords

You will need to create passwords to protect access to your personal account information and your data services account. As a Sprint customer, you enjoy unlimited access to all your information.

Account User Name and Password

If you are the account owner, you will create an account user name and password when you sign on to [sprint.com](#). (Click **Sign in/Sign up** and then click **Sign up now!** to get started.) If you are not the account owner (if someone else receives the bill for your Sprint service), you can get a sub-account password at [sprint.com](#).

Data Services Password

With your Sprint mobile device, you may elect to set up an data services password to control access and authorize Premium Service purchases.

For more information, or to change your passwords, sign on to [sprint.com](#) or call Sprint Customer Service at **1-888-211-4727**.

Manage Your Account

Manage your Sprint account from your computer, your Sprint device, or over the phone.

Online: [sprint.com](#)

- Access your account information.
- Check your data used (depending on your Sprint service plan).

- View and pay your bill.
- Enroll in Sprint online billing and automatic payment.
- Purchase accessories.
- Shop for the latest Sprint devices.
- View available Sprint service plans and options.
- Learn more about data services and other products like games, applications, and more.

From Any Phone

- Sprint Customer Service: **1-888-211-4727**.
- Business Customer Service: **1-888-788-4727**.

Device Basics

Your device is packed with features that simplify your life and expand your ability to stay connected to the people and information that are important to you. The topics in this section will introduce the basic functions and features of your device.

[Your Device's Layout](#)

[Turn Your Device On and Off](#)

[Turn Your Screen On and Off](#)

[Touchscreen Navigation](#)

[Your Home Screen](#)

[Status Bar](#)

[Enter Text](#)

Your Device's Layout

The illustrations and descriptions below outline your tablet's basic layout.



Main Key Functions

- **Power Key** lets you turn on/off your device, wake it up from the sleep mode, or reset the tablet to default by holding the **Power Key** for 15 seconds.
- **Touchscreen** lets you view and control all the features of your device.
- **Camera** lets you take pictures and videos.

- **Headset Jack** allows you to plug in either a stereo headset or an optional headset for convenient, hands-free listening.
- **Speaker** lets you hear the different sounds.
- **Volume Key** allows you to adjust the media volume.
- **Charger Jack** allows you to connect the USB charger or power adapter.

CAUTION! Inserting an accessory into the incorrect jack may damage the device.

Turn Your Device On and Off

Follow these instructions to turn your device on and off.

Turn Your Device On

- ▶ Press and hold the **Power** key.

Turn Your Device Off

- ▶ Press and hold the **Power** key to open the power off dialogue box. Touch **OK** to turn the device off.

Your screen remains blank while your device is off (unless the battery is charging).

Turn Your Screen On and Off

You can use the Power key to turn your screen on and off.

Turn the Screen Off When Not in Use

- ▶ To quickly turn the screen off, press the **Power** key. Pressing the **Power** key again to turn on your device screen and show the lock screen.

To save battery power, the device automatically turns off the screen after a certain period of time when you leave it idle. You will still be able to receive messages while the device's screen is off.

Note: For information on how to adjust the time before the screen turns off, see [Screen Timeout](#).

Turn the Screen On and Unlock It

1. To turn the screen on, press the **Power** key.
2. Drag  to the  position to unlock the screen.
 - If you have set up a screen lock, you will be prompted to draw the pattern or enter the password or PIN. See [Set Up Screen Lock](#).

Touchscreen Navigation

Your device's touchscreen lets you control actions through a variety of touch gestures.

Touch

When you want to type using the onscreen keyboard, select items onscreen such as application and settings icons, or press onscreen buttons, simply touch them with your finger.

Touch and Hold

To open the available options for an item (for example, a link in a Web page), touch and hold the item.

Swipe or Slide

To swipe or slide means to quickly drag your finger vertically or horizontally across the screen.

Drag

To drag, press and hold your finger with some pressure before you start to move your finger. While dragging, do not release your finger until you have reached the target position.

Flick

Flicking the screen is similar to swiping, except that you need to swipe your finger in light, quick strokes. This finger gesture is always in a vertical direction, such as when flicking the message list.

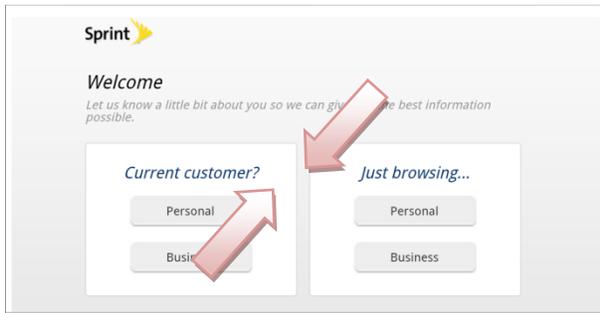
Rotate

For most screens, you can automatically change the screen orientation from portrait to landscape by turning the device sideways. When entering text, you can turn the device sideways to bring up a bigger keyboard. See "Using the Onscreen Keyboard" for more details.

Note: The Auto-rotate check box in  >  > **Settings** > **Screen** needs to be selected for the screen orientation to automatically change.

Pinch and Spread

"Pinch" the screen using your thumb and forefinger to zoom out or "spread" the screen to zoom in when viewing a picture or a Web page. (Move fingers inward to zoom out and outward to zoom in.)



Your Home Screen

The home screen is the starting point for your device's applications, functions, and menus. You can customize your home screen by adding application icons, shortcuts, folders, widgets, and more. Your home screen extends beyond the initial screen. Swipe the screen left or right to display additional screens.

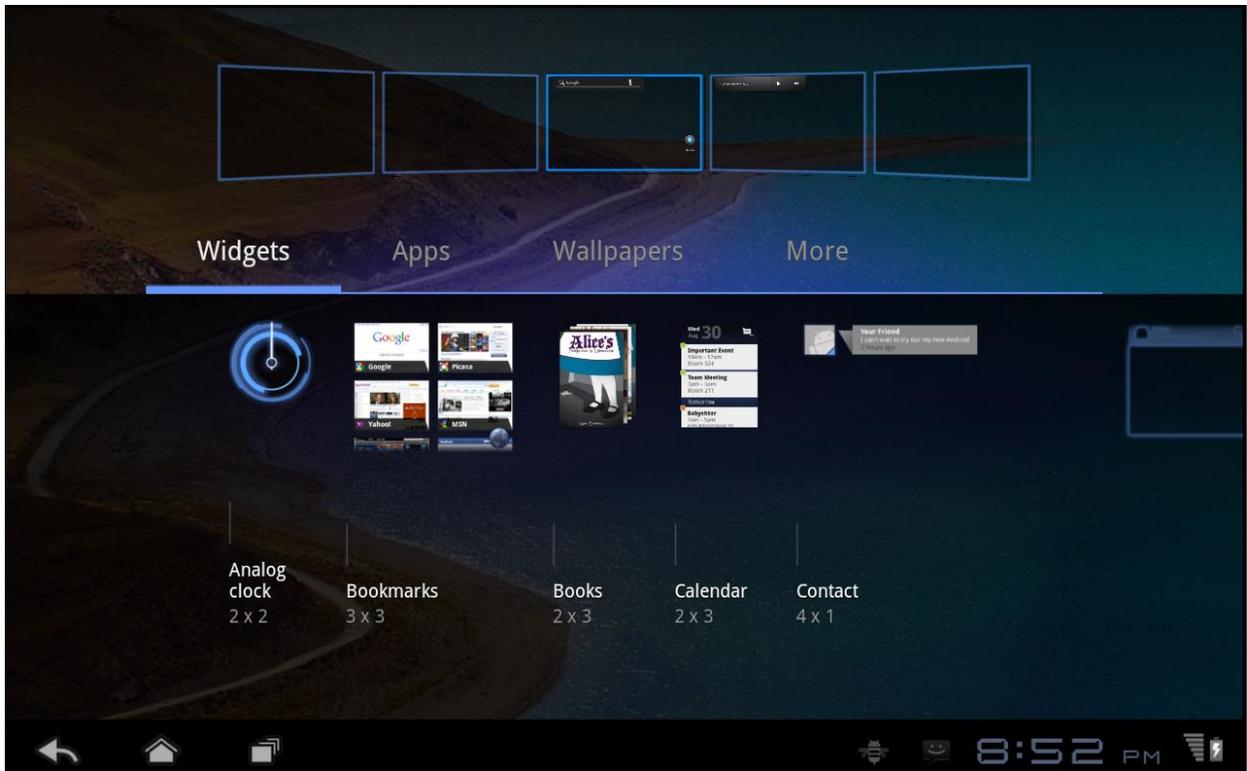


Customize the Home Screen

Learn how to add, move, or remove items on the home screens.

Add Items to the Home Screen

1. Touch and hold an empty area on a home screen or touch the **+** icon at upper right corner of the screen. (If the current home screen doesn't have room, swipe the screen left or right to display an extended screen.)



- On the above opened screen, touch the type of item you want to add (Widgets, Apps, Wallpapers, or More) and then drag a certain item into the designated screen.

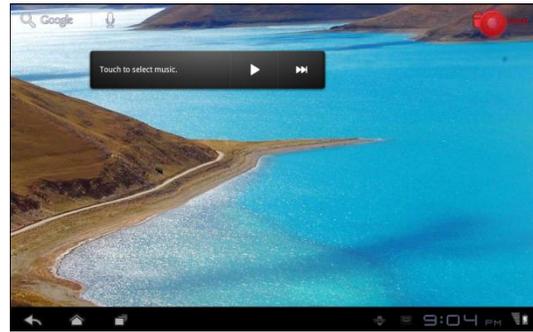


- **Widgets:** Add widgets to a screen such as a clock, calendar, mail, people, Wi-Fi and Bluetooth toggles, social networking apps, and more.
- **Apps:** Add shortcuts to applications, bookmarks, contacts, settings, and more. Touch a category and then drag the item you want to add.
- **Wallpapers:** Select a wallpaper source from your picture gallery, live wallpapers, preloaded wallpapers, or other options.
- **More:** Add other available items to the home screen.

Move or Remove Items on the Home Screen

- ▶ Touch and hold the item you want to move or remove from the home screen.
 - To move the item, drag it to a new area and release it.

- To remove the item, drag it to the **Remove** icon at the upper right corner of the screen and release it.



Extended Home Screens

In addition to the main home screen, your tablet has four extended home screens to provide more space for adding icons, widgets, and more. Swipe your finger left or right to view additional screens.

There are four extended screens in addition to the main Home screen.



- You cannot add more screens.
- While on an extended screen, touch  to return to the main home screen.

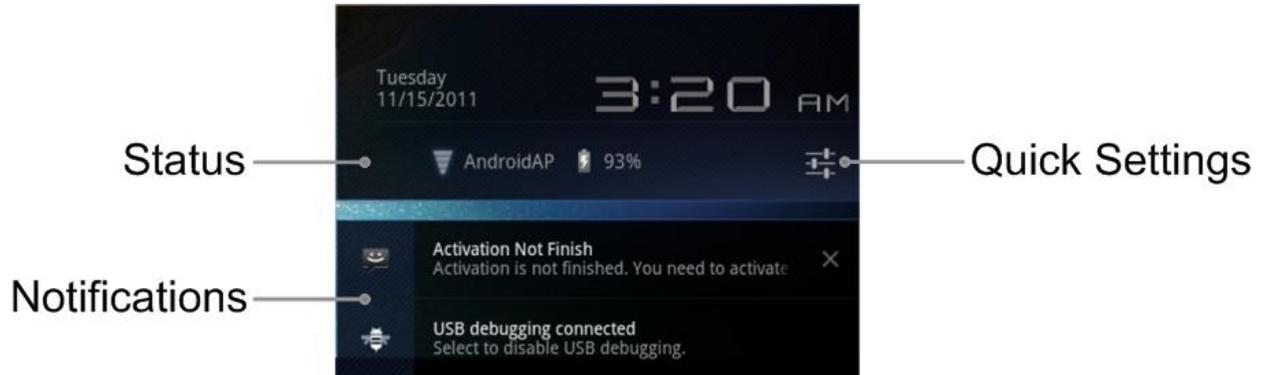
To go directly to a particular screen:

1. From any screen, touch the  icon at upper right corner of the screen to display thumbnail images of all screens on the upper part of the screen.
2. Touch the screen you want to open.

Note: On the main home screen, you can also swipe left or right to view the extended screens.

Status Bar

The status bar at the lower right corner of the home screen provides device and service status information on the right side and notification alerts on the left. To view notification alerts, touch the status bar.



Status Icons

Icon	Description
	Bluetooth® active
	GPS active
	Wi-Fi® active
	Data transferring
	Vibrate
	silent
	speakerphone active
	network (full signal)
	network (roaming)

	3G (data service)
	airplane mode
	sync active
	battery (charging)
	battery (full charge)

Notification Icons

Icon	Description
	New email
	New Gmail
	Goolge Talk message
	Wi-Fi in range
	SD card installed
	Error

Enter Text

You can type on your device using the virtual Android keyboard.

[Touchscreen Keyboards](#)

[Tips for Editing Text](#)

[Input Options](#)

[Touch Input Settings](#)

Touchscreen Keyboards

Touch any text field to open the touchscreen keyboard. To close the keyboard, please touch the  icon at the lower left corner of the screen.

Android Keyboard is a keyboard layout similar to a desktop computer keyboard. You can choose to use the landscape or portrait orientation of the on-screen keyboard, by turning the tablet sideways.



Meanwhile, you can also use other input methods from **English Voice (Android keyboard)** and **Swype** by simply touching the small  icon at the bottom of the screen.

When Swype is selected, you will see a keyboard as indicated below. With this input method, you can enter the desired words by continuously touching a series of letters. For example, when you want to enter the word “hot”, you just need to draw a line on the keyboard, from “h” to “t”, with “o” being passed by.



Note: The keyboard layout might be slightly different when it is used for different scenarios.

Tips for Editing Text

Your device gives you many options to make entering text easier, including copying, cutting, and pasting text, using voice-to-text input, customizing the user dictionary, using predictive text, and more.

- If you want to use the landscape keyboard, you need to select the **Auto-rotate screen** check box in **Settings > Screen**.
- To cut or copy text, touch and hold to select the text, and then touch **Cut** or **Copy**.
- Touch a location to paste, and then touch **Paste**. You can paste the cut or copied text.

Input Options

To change input options, touch the small  icon at the bottom of the screen, and you can select your preferred input method from **English (US) keyboard**, **English Voice**, **Swype**, or **Configure input methods**.

Next to each of the methods, you can touch the quick settings icon to bring up the settings menu for each method.

For **English (US) keyboard/English Voice**, you can configure the following items:

- Auto-capitalization
- Vibrate on keypress
- Sound on keypress
- Show settings key
- Show correction suggestions

For **Swype**, you can configure the following items:

- Language
- Audio feedback
- Vibrate on keypress
- Show tips
- Word suggestion
- Auto-spacing
- Auto-capitalization
- Show complete trace
- Speed vs. accuracy

Touch Input Settings

You can configure the touch input settings by touching  >  > **Settings > Language & input**.

Language settings

- **Select language:** Select your preferred system language from the list.
- **User dictionary:** Add or remove words from your user dictionary.

Voice input

- **Voice recognizer settings:** Set Google voice recognition parameters.

Voice output

- **Text-to speech settings:** Set text-to-speech parameters.

Keyboard settings

- **Current input method:** Select an input method.
- **Input method selector:** Select how the input method selector will be displayed.
- **Configure input methods:** Configure each of your input methods.

Mouse and trackpad settings

- **Pointer speed:** Adjust the pointer speed.

Device Settings

This section provides an overview of items you can change using your device's **Settings** menus.

[Wireless & Network Settings](#)

[Sound Settings](#)

[Screen Settings](#)

[Location & Security Settings](#)

[Applications Settings](#)

[Accounts & Sync Settings](#)

[Privacy Settings](#)

[Storage Settings](#)

[Language & Input Settings](#)

[Accessibility Settings](#)

[Date & Time Settings](#)

[Activate This Device](#)

[About Tablet](#)

Wireless & Network Settings

This group of settings lets you control your device's wireless network settings, Wi-Fi settings, Bluetooth, roaming, and more.

[Airplane Mode](#)

[Wi-Fi Settings](#)

[Bluetooth Settings](#)

[Hotspot Settings](#)

[VPN Settings](#)

[Mobile Networks](#)

Airplane Mode

Airplane Mode allows you to use many of your device's features, such as Gallery, Camera, and Music, when you are on an airplane or in any other area where data service is prohibited. When you set your device to Airplane Mode, it cannot access online information.

To turn Airplane Mode on or off in Settings:

1. Touch  >  and select **Settings > Wireless & networks**.
2. Select the **Airplane mode** check box. While in Airplane Mode, the status bar will display .

Wi-Fi Settings

Your device lets you take advantage of Wi-Fi hotspots for high-speed data access using available computer networks. For details on your device's Wi-Fi features and settings, see [Wi-Fi](#).

Bluetooth Settings

Your device's Bluetooth capabilities let you use wireless headsets, send and receive pictures and files, and more. For details on your device's Bluetooth settings, see [The Bluetooth Settings Menu](#).

Portable Hotspot Settings

Configure your device as a Wi-Fi hotspot, and share your tablet's mobile data connection via USB, Wi-Fi, or Bluetooth. For details on your device's hotspot settings, see [Portable Hotspot](#).

VPN Settings

Set up and manage Virtual Private Networks (VPNs), see [Virtual Private Networks \(VPN\)](#).

Mobile Networks

Set options for roaming, networks and APNs.

Data Enabled

1. Touch  >  and select **Settings > Wireless & networks > Mobile networks**.
2. Check the **Data enabled** check box to enable data services.

Roaming Guards

This is for the tablet to provide warning messages when domestic & International roaming.

1. Touch  >  and select **Settings > Wireless & networks > Mobile networks > Roaming Guards**.

2. Touch to activate/deactivate warning messages for domestic & International data roaming.

Roaming Mode

1. Touch  >  and select **Settings > Wireless & networks > Mobile networks > Roaming Mode**.
2. Select **Sprint Only** or **Automatic** according to your preference.

Roaming Settings

This is for you to turn on/off data roaming function and decide the data type.

1. Touch  >  and select **Settings > Wireless & networks > Mobile networks > Roaming Settings**.
2. Check to turn on/off data roaming and decide which data will be allowed.

Sound Settings

The Sound settings menu lets you control your device's audio, from alerts to touch tones and notifications.

General Sound Settings: Volume

Adjust the **Media**, **Notification** and **Alarm** volume and touch **OK** to save your setting.

Notifications: Notification Ringtone

Set Notification Ringtone to silent, or select one ringtone from the list.

Feedback Settings

The Feedback settings menu lets you select whether you hear tones when selecting onscreen options, locking/unlocking the screen, and more.

- **Audible selection:** Play sounds when making an onscreen selection.
- **Screen lock sounds:** Play sounds when locking or unlocking the screen.
- **Haptic feedback:** Vibrate when touching softkeys and during certain other instances.

Screen Settings

The Screen settings menu lets you configure the display settings, such as brightness, auto-rotate screen, animation, and screen timeout. Touch  >  > **Settings > Screen** to display the Screen settings menu.

Adjusting your device's screen settings not only helps you see what you want, it can also help increase the battery life.

Brightness

You can check the **Automatic brightness** check box to let your device adjust the brightness automatically, or touch to adjust the brightness by yourself.

Auto-rotate Screen

You can select to switch your screen orientation to landscape or portrait mode automatically when rotating your tablet.

Select the **Auto-rotate screen** check box.

Animation

You can select to show an animation when opening or closing windows.

1. Touch **Animation**.
2. Select the animation type you'd like to use.

Timeout

With this feature, you can adjust the delay before the screen turns off.

1. Touch **Timeout**.
2. Select the time from the list.

Notification Blink

With this feature, you can decide whether you want the LED to blink for notifications.

1. Touch **Notification blink**.
2. Mark the item(s) for which you would like the LED light to blink.

Location & Security Settings

Your Location settings menu lets you select how your device determines its location (using the wireless network, GPS satellites, both, or neither). The Security settings menus let you set device security, lock codes, passwords, administrator settings, and more.

[My Location](#)

[Lock Screen](#)

[Encryption](#)

Passwords

Device Administration

Credential Storage

My Location

Check the check box beside the listed items to configure the location settings.

- ▶ Touch  >  > **Settings > Location & security** and then touch the check boxes to select or deselect an option.

Use Wireless Networks

Use Wi-Fi and/or mobile networks to determine your location.

Use GPS Satellites

Use GPS satellites to determine your location, which can be accurate to street level.

Use Assisted GPS

Use server to assist GPS when locating.

Use Location for Google Search

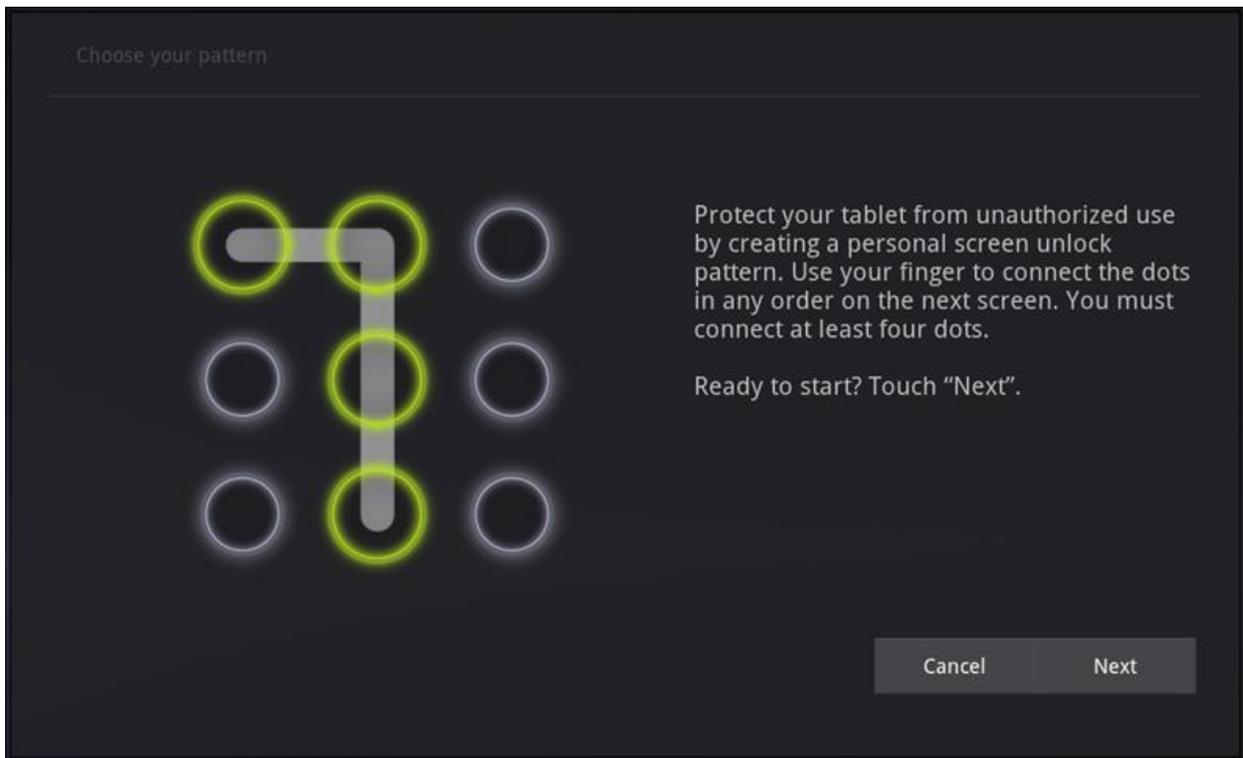
Use your location information to improve Google Search results and other Google services.

Lock Screen: Configure Lock Screen

You can increase the security of your device by creating a screen lock. When enabled, you have to draw the correct unlock pattern on the screen, enter the correct PIN, or enter the correct password to unlock the device's control keys, buttons, and touchscreen.

Use a Screen Unlock Pattern

1. Touch  >  and touch **Settings > Location & security > Configure lock screen**.
2. Touch **Pattern**.
3. Read the information on the screen to study the example pattern, and then touch **Next**.



4. Draw the screen unlock pattern by connecting at least four dots in a vertical, horizontal, or diagonal direction. Lift your finger from the screen when finished.
5. The device records the pattern. Touch **Continue**.
6. When prompted, draw the screen unlock pattern again, and then touch **Confirm**.

Note: Clear the **Use visible pattern** check box if you do not want the unlock pattern to display on the screen when you unlock it.

Note: To change your unlock screen pattern, touch  >  > **Settings** > **Location & security** > **Configure lock screen** to confirm your saved pattern first; and then touch **Pattern** again from the **configure lock screen** area to draw a new one.

If you fail to draw the correct unlock pattern on the screen after five attempts, you will be prompted to wait for 30 seconds before you can try again.

Use a Screen Unlock PIN

1. Touch  >  and touch **Settings** > **Location & security** > **Configure lock screen**.
2. Touch **PIN**.
3. Enter a PIN, touch **Continue**, and then enter your PIN again and touch **OK** to confirm it.

If you fail to enter the correct PIN after five attempts, you will be prompted to wait for 30 seconds before you can try again.

Use a Screen Unlock Password

1. Touch  >  and touch **Settings > Location & security > Configure lock screen**.
2. Touch **Password**.
3. Enter a password, touch **Continue**, and then enter your password again and touch **OK** to confirm it.

If you fail to enter the correct password after five attempts, you will be prompted to wait for 30 seconds before you can try again.

Disable the Screen Lock

1. Touch  >  and touch **Settings > Location & security > Configure lock screen**.
2. Draw your unlock screen pattern, enter your PIN, or enter your password, and then touch **Continue**.
3. Touch **Off** or **Not secured**.

If you fail to enter the correct password after five attempts, you will be prompted to wait for 30 seconds before you can try again.

Owner info

Enter text to display on the lock screen. You can choose to show or hide owner info on the lock screen.

Encryption: Encrypt tablet

With the **Encrypt tablet** feature, you can encrypt your accounts, settings, downloaded applications and their data, media, and other files. Once you encrypt your tablet, you must enter a numeric PIN or password to decrypt it each time you power it on.

- ▶ Touch  >  and touch **Settings > Location & security** and then touch **Encrypt tablet**. Follow the instructions to encrypt your device.

Note: You cannot unencrypt your tablet except by performing a factory data reset, erasing all your data.

Note: Encryption takes an hour or more. You must start with a charged battery and you're your tablet plugged in until encryption is complete. If you interrupt the encryption process, you will lose some or all of your data.

Passwords: Visible Passwords

When you check the **Visible passwords** check box, your passwords will be shown as you type.

- ▶ Touch  >  > **Settings** > **Location & security** and then touch the check boxes to select or deselect **Visible passwords**.

Device Administration: Device Administrators

View or deactivate device administrators.

- ▶ Touch  >  > **Settings** > **Location & security** and then touch **Device administrators** to access the options.

Credential Storage

These options let you control how your device accesses and stores secure certificates, passwords, and other credentials.

- ▶ Touch  >  > **Settings** > **Location & security** and then touch an option to access the settings.

Use Secure Credentials

Allow applications to access secure certificates and other credentials.

Install From Storage

Install certificates from storage.

Set Password

Set or change the password for credential storage

Clear Credentials

Remove all the contents and reset the password.

Applications Settings

This menu lets you control your application settings, including allowing installation of non-Android Market applications; managing and removing applications; viewing running services, storage, and battery use; and selecting application development options.

Manage Applications

You can manage and remove the applications installed in your device.

- ▶ Touch  >  > **Settings > Applications > Manage applications.**

Your tablet will show you the applications in a list.

To remove an installed application:

1. Touch  >  > **Settings > Applications > Manage applications.**
2. Select the application you would like to delete.
3. Touch **Uninstall** and then **OK** to confirm.

Note: Market applications can also be removed by going to the **My apps** page in **Market**, selecting the unwanted application, and touching **Uninstall**.

Running Services

- ▶ Touch  >  > **Settings > Applications > Running services** to view and control the currently running services.

Storage Use

- ▶ Touch  >  > **Settings > Applications > Storage use** to view storage used by applications.

Battery Use

- ▶ Touch  >  > **Settings > Applications > Battery use** to see what has been using the battery.

Unknown Sources

This is to allow the installation of Non-Market applications.

1. Touch the  >  > **Settings > Applications.**
2. Select the **Unknown sources** check box.

Development

Set options for applications development, which includes USB debugging, Stay awake, and Allow mock locations.

- ▶ Touch  >  > **Settings > Applications > Development** and then select your settings.

Move an Application from or to the Memory Card

You can move the applications downloaded or installed on your tablet to the memory card when the tablet memory is full. You can also move applications to your tablet if the memory card is getting full.

Note: Not all applications can be moved to your tablet or memory card.

1. Touch  >  > **Settings** > **Applications** > **Manage applications**.
2. Touch the application you want to move on the Downloaded tab.
3. Touch **Move to tablet** or **Move to SD card**.

Accounts & Sync Settings

The Accounts & Sync settings menu lets you add and manage all your email and picture/video sharing accounts.

Set Up a New Account

1. Touch  >  and select **Settings** > **Accounts & sync**.
2. Touch **Add account** at upper right corner of the screen.
3. Touch an account type.
 - Corporate, Email, and Google Accounts appear by default. Additional account types, such as Facebook, Twitter, or Qik Video, will appear if you have downloaded and installed those applications.
4. Enter your account information and touch **Next/Sign in**.
 - Depending on the account type, you may need to enter an email address or user address, password, domain name, or other information. For Corporate Sync accounts, contact your server administrator to determine what information you will need.
5. Touch **Done** when you are finished.

General Sync Settings

When the **Background data** check box is checked, applications will be able to sync, send, and receive data at any time.

When the **Auto-sync** check box is checked, applications will sync data automatically.

Manage Existing Accounts

1. Touch  >  and select **Settings > Accounts & sync**.
2. Touch an account to edit its settings.
 - Touch a field to edit its settings.
 - Touch **Remove account** at upper right corner of the screen to delete the account from your device.

Privacy

The Privacy settings menu lets you choose your backup and restore settings and to perform a factory data reset when necessary.

Backup and Restore

- ▶ Touch  >  > **Settings > Privacy** and select or uncheck the check boxes for **Back up my data** and **Automatic restore**.
- When the **Back up my data** check box is checked, the system will back up your application data, Wi-Fi passwords, and other settings to Google servers.
- Use **Backup account** to set the specific account to back up your information.
- When the **Automatic restore** check box is checked, the system will help you to restore the backed up settings and other data when an application is reinstalled.

Factory Data Reset

Your device's Privacy menu includes the **Factory Data Reset** option. This option lets you reset your device to the original factory settings, which erases all data from the device's application storage, including:

- Your Google account
- All other email and social networking accounts
- System and application data and settings
- Downloaded applications
- Music
- Photos

Important: Before resetting your device, back up important data to your computer using a tethered USB connection.

To reset your device:

1. Touch  >  and select **Settings > Privacy > Factory Data Reset**. Read the Factory Data Reset information.
2. If applicable, select check marks for **Erase internal storage area (media area)** or **Erase USB Storage**.
3. Touch **Reset tablet**.
4. Touch **Erase everything**. Your device will power down and reset itself, which may take up to 10 minutes.

Once the device has reset, it will run through the Hands Free Activation and update processes again. When finished, you will see the Welcome screen and Setup application. See [Complete the Setup Application](#) to start over.

Storage Settings

The Storage settings menu lets you manage internal storage on your device and provides options for your microSD card.

- ▶ Touch  >  > **Settings > Storage** to see the storage information.

Internal Storage

View the total, used, and available spaces on your internal storage, and check the detailed space status for Applications, Downloads, Pictures/Videos, Audio (Music, ringtones, podcasts etc.) and Misc on your internal storage.

SD Card

- ▶ Touch  >  > **Settings > Storage** and select an option under SD Card.
 - **Unmount shared storage:** unmounts the SD card for safe removal.
 - **Erase SD card:** formats the SD card, which erases all data on the SD card, including music and photos.

Language & Input Settings

Your device's Language & Input settings let you select an onscreen language, customize your user dictionary, select voice input and output settings, and control keyboard and peripheral input settings.

- ▶ Touch  >  > **Settings > Language & input** to access the Language & Input settings menu.

Language Settings: Select Language

Touch to select your preferred screen language from the language list.

Language Settings: User Dictionary

Add words to your user dictionary for fast input and manage them.

Voice Input: Voice Recognizer Settings

Touch to configure Google voice recognition settings: language, SafeSearch, offensive words, personalized recognition, and Google account dashboard.

Voice Output: Text-to-speech Settings

Touch to configure the speech synthesis engine, install voice data, and more.

Keyboard Settings

Current input method lets you view and select the current input method.

Input method selector lets you choose whether or not to show the method selector option when typing. Default is **Automatic**.

Configure input methods lets you configure your settings for Swype and the Android Keyboard.

Mouse and Trackpad Settings: Pointer speed

Adjust the pointer speed.

Accessibility Settings

When an accessibility-related application is installed, you will be able to configure the accessibility settings.

- ▶ Touch  >  > **Settings > Accessibility**.
 - Check **Download accessibility scripts** to allow applications to download accessibility scripts from Google.
 - Select **Touch & hold delay** by your preference to set how long the device takes to interpret a touch as a touch-and-hold.

Date & Time Settings

1. Touch  >  and select **Settings > Date & time**.

2. Clear the **Automatic date & time** and **Automatic time zone** check boxes if you want to set time and date by yourself
3. Configure the time and date settings:
 - Check the **Automatic date & time** check box to use network-provided time.
 - Check the **Automatic time zone** check box to use network-provided time zone.
 - Touch **Set date**. Adjust the date, and touch **Set** to save.
 - Touch **Set time**. Adjust the time, and touch **Set** to save.
 - Touch **Select time zone** and select the area where you are.
 - Touch the check box beside **Use 24-hour format** to change the time format.
 - Touch **Select date format** to select your preferred date format.

Activate This Device

The **Activate This Device** option in settings lets you initiate activation on your device if it's not already activated on the Sprint network.

- ▶ Touch  >  > **Settings** > **Activate this device** and follow the prompts to connect to the Sprint network.

Note: If your tablet is already activated, touching **Activate this device** will display your plan information and current estimated usage.

About Tablet

The About Tablet menu lets you access important device information, search for and apply updates, and view legal and safety information.

[System Update](#)

[Status](#)

[Battery Use](#)

[Legal Information](#)

[Equipment Information](#)

[User Information](#)

[Session Information](#)

[Device Profile](#)

[Device Settings](#)

System Updates

Check available system updates and update your system.

- ▶ Touch  >  > **Settings > About tablet > System updates.**

Status

View the status of battery, network, and other more information.

- ▶ Touch  >  > **Settings > About tablet > Status.**

Battery Use

Touch to see what has been using the battery.

- ▶ Touch  >  > **Settings > About tablet > Battery use.**

Legal Information

Read the **Open source licenses** and the **Google legal** information.

- ▶ Touch  >  > **Settings > About tablet > Legal information.**

Equipment Information

Read the equipment related information, such as device description, model, etc.

- ▶ Touch  >  > **Settings > About tablet > Equipment information.**

User Information

View the CDMA Network Access Identifier information.

- ▶ Touch  >  > **Settings > About tablet > User information.**

Session Information

Check the connection state, data sent in bytes, and data received in bytes.

- ▶ Touch  >  > **Settings > About tablet > Session information.**

Device Profile

Here you can choose to save device profile information to SD card, or send profile by email.

- ▶ Touch  >  > **Settings > About tablet > Device profile.**

Contacts

The Contacts application lets you store and manage contacts from a variety of sources, including contacts you enter and save directly in your device as well as contacts synchronized with your Google account, your PC and compatible email programs (including Exchange Server).

Get Started With Contacts

[Add a Contact](#)

[Edit a Contact](#)

[Search for a Contact](#)

[Import or Export Contacts](#)

[Synchronize Contacts](#)

[Share a Contact](#)

Get Started With Contacts

Before using Contacts, it's best to learn a few basics.

Access Contacts

Use the following way to display Contacts.

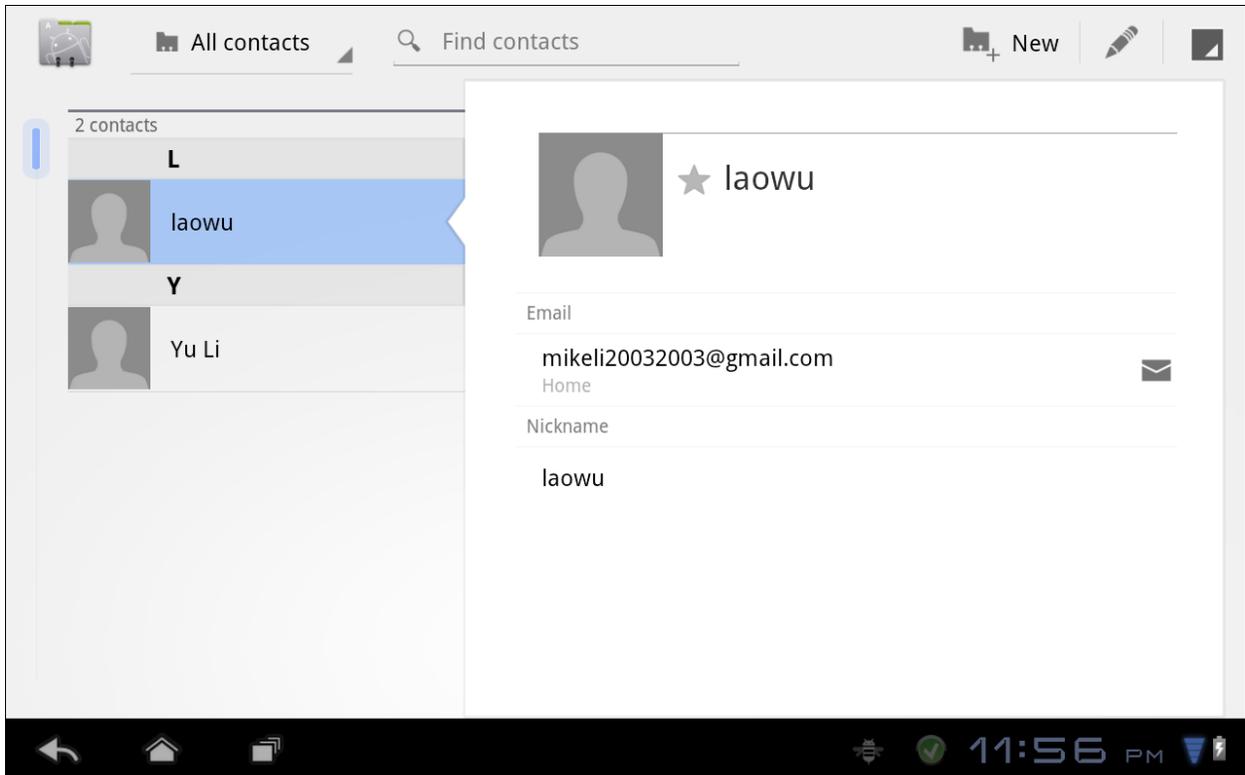
▶ Touch  >  > **Contacts**.

- To add a Contacts shortcut to the home screen, touch and hold an empty spot on one of the home screens, and then touch **Apps > Contacts**.

The Contacts List

Learn how to view and navigate through your phone's Contacts list.

▶ Touch  >  > **Contacts**. You will see the Contacts list.



The Contacts list displays all contacts currently stored in your device, including Google contacts, Exchange ActiveSync contacts and contacts on your device.

Scroll through the list to view all your contacts. The contact names are listed on the left side of the screen, with more information shown for the highlighted name on the right side.

Tip: If you have a lot of contacts stored, you'll see a slider on the left when you're flicking up or down the list. To go directly to a letter, touch and hold the slider and drag it to a letter.

Contacts List Options

From the Contacts list, you are able to:

- Touch **All contacts** on the top of the screen to select which type of contacts (All contacts, Starred, Coworkers, Family, Friends, etc.) you would like to display.
- Touch the **Find contacts** field on the top of the screen to search for your desired contacts.
- Touch **New** on the top of the screen to add new contacts.
- Touch the  icon on the top of the screen to edit the highlighted contact.
- Touch the  icon on the upper-right corner of the screen for more options.

- **Settings:** Change the display options by choosing how the contact list will be sort and how the contact name will be shown.
- **Accounts:** Access Accounts & sync settings to manage your accounts and sync settings.
- **Import/Export:** Import/export contacts from or to the microSD card, or share visible contacts.
- **GAL:** View the Global Address List (GAL) to search for contacts.
- **Share contact:** Share your contact information via Bluetooth, Email, Gmail, etc.
- **Delete contact:** Delete the highlighted contact from the list.

Add a Contact

You can add contacts from your device's Contacts application. Enter details such as name, phone numbers, email addresses, mailing addresses, and more.

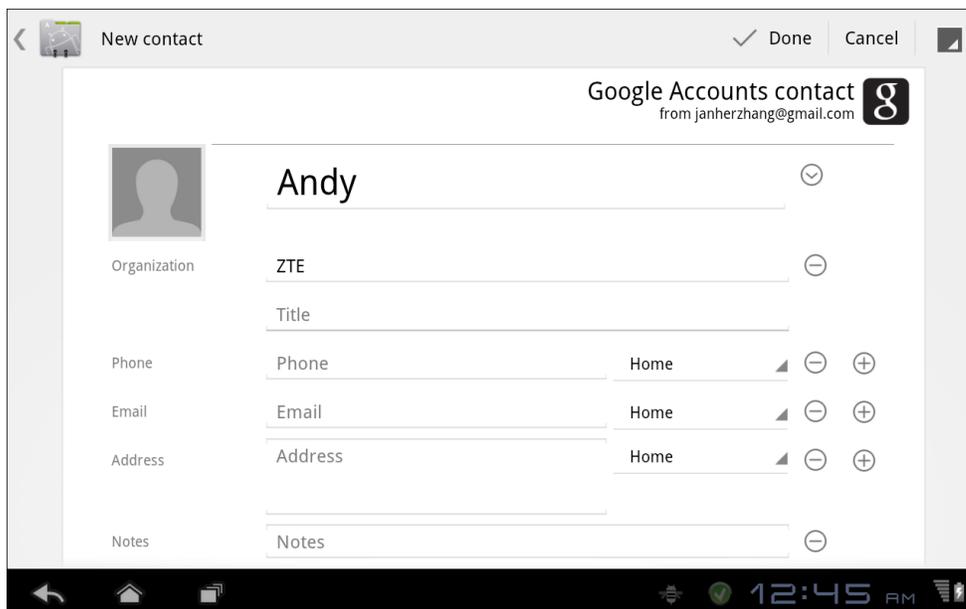
1. Touch  >  > **Contacts**.
2. Touch **New** on the top of the screen to add a new contact.
 - You may be prompted to select a sync account for the contact. If a sync account is selected, the contacts will be synced automatically with your account online.
3. Use the keyboard to enter as much information as you want.
 - Touch the picture icon  to assign a photo to the contact.
 - Name
 - Company
 - Title
 - Phone
 - Email
 - Address
 - Notes
 - Website
 - Event
 - Groups

- More: Touch **Add another field** to include additional information such as IM address, Nickname, etc.

Note: To select a type (label) for a phone number, email address, or address (such as Mobile, Home, Work, etc.), touch the type to the right of the field.

Note: To add more phone numbers, email addresses, etc., touch  on the right side of the entry field.

4. When you have finished adding information, touch **Done** on the top right of the screen.



Edit a Contact

Once you've added a contact, you can add or edit any of the information in the entry, assign a caller ID picture, customize with a unique ringtone, and more.

[Add or Edit Information for a Contact](#)

[Assign a Stored Picture to a Contact](#)

[Assign a New Picture to a Contact](#)

[Delete a Contact](#)

Add or Edit Information for a Contact

Use the Edit contact menu to add or edit information for an existing contact.

1. Touch  >  > **Contacts**.

2. With a contact being highlighted, touch the  icon on the top of the screen to add or edit information.
3. Touch any field you want to change or add. See [Add a Contact](#).
4. Add or edit the information, and then touch **Done** on the top of the editing screen.

Note: To select a type (label) for a phone number, email address, or postal address (such as Mobile, Home, Work, etc.), touch the type to the right of the field.

Note: To add more phone numbers, email addresses, etc., touch  on the right side of the entry field.

Assign a Stored Picture to a Contact

The Edit contact menu lets you assign a picture stored in your device's microSD card to a contact.

1. Touch  >  > **Contacts**.
2. With a contact being highlighted, touch the  icon on the top of the screen to add or edit information.
3. Touch the  icon at the left of the entry.
4. Touch **Select photo from Gallery** and choose from folders in the Gallery application.
5. Touch a specific picture to select it.
6. You may be prompted to crop the picture for use with contacts. Touch and drag the square to frame the portion of the picture to use. Touch and drag the side of the square to resize the square.
7. Touch **OK** to assign the picture. Touch **Done** to save the contact.

Assign a New Picture to a Contact

Follow the instructions to take a new picture and assign it directly to an existing contact.

1. Touch  >  > **Contacts**.
2. With a contact being highlighted, touch the  icon on the top of the screen to add or edit information.
3. Touch the  icon at the left of the entry.

4. Touch **Take photo**.
5. Touch  to take a picture. If you're satisfied with the picture, touch **Ok** to continue.
6. You may be prompted to crop the picture for use with contacts. Touch and drag the square to frame the portion of the picture to use. Touch and drag the side of the square to resize the square.
7. Touch **Ok** to assign the picture. Touch **Done** to save the contact.

Delete a Contact

You can delete a contact from the contacts details page.

1. Touch  >  > **Contacts**.
2. With a contact being highlighted, touch  > **Delete contact**.
3. Touch **OK**.

Search for a Contact

You can search for the contact you need easily.

1. Touch  >  > **Contacts**.
2. Touch the **Find contacts** field on the top of the screen.
3. Input the contact name you want to search for. The contacts matched will be listed.

Import or Export Contacts

You can import/export contacts from/to your microSD card. This is especially useful when you need to transfer contacts between different devices.

1. Touch  >  > **Contacts**.
2. Touch  > **Import/Export**.
3. Choose **Import from storage** or **Export to storage** to import or export contacts.
 - For import, you should have vCard files saved in the microSD card. If there's more than one vCard file, you need to select the vCard file and touch **OK**.
 - For export, the phone will prompt you with the name of the vCard file. Touch **OK** to create the file in the microSD card.

Synchronize Contacts

Syncing data from your managed accounts lets you add and manage new or existing contacts from your online or remote accounts to your device. Prior to syncing, you must have an active Google or Corporate account with associated contacts, and be signed into your account with the device.

1. Touch  >  > **Contacts**.
2. Touch  > **Accounts**.
3. Touch the email account containing the contacts you wish to synchronize.
4. To synchronize Gmail or Corporate contacts, tick the **Sync Contacts** box. You can then touch the sync icon  at upper right of the screen to start synchronization immediately.
5. Your **Contacts** tab then reflects any updated contact information.
 - This update process works both ways. For example, any changes on the device are updated to your Gmail Contacts list after sync.

Note: Syncing of contacts requires you are logged into your Gmail and Corporate accounts via the device.

Share a Contact

You can quickly share contacts using Bluetooth, email or Gmail.

1. Touch  >  > **Contacts**.
2. With a contact being highlighted, touch  > **Share contact**.
3. In the **Share contact via** menu, select a method:
 - **Bluetooth** to send the information via Bluetooth. See [Bluetooth](#) for information on pairing and sending via Bluetooth.
 - **Email** to send the information as an email attachment. Address the message, change the email account if needed, add a subject and a message, and then touch **Send**. See [Email](#) for details on sending email.
 - **Gmail** to send the information as a Gmail attachment. Address the message, change the Gmail account if needed, add a subject and a message, and then press  > **Send**. See [Gmail / Google](#) for details.

Accounts and Messaging

With Sprint service and your device's messaging capabilities, you have the opportunity to share information through many different channels and accounts.

[Gmail](#)

[Email](#)

[Social Networking Accounts](#)

Gmail / Google

You will need a Google account to access several device features such as Gmail, Google Maps, Google Talk, and the Android Market applications. Before you are able to access Google applications, you must enter your account information. These applications sync between your device and your online Google account.

[Create a Google Account](#)

[Sign In to Your Google Account](#)

[Access Gmail](#)

[Send a Gmail Message](#)

[Read and Reply to Gmail Messages](#)

Create a Google Account

If you do not already have a Google account, you can create one online or using your device.

Note: You can also create and sign into your Google/Gmail account through your device's Setup application.

Note: Although you need a Gmail account to use certain features of your device, such as Android Market, you do not need to use Gmail as the default account for your device.

Create a Google Account Online

1. From a computer, launch a Web browser and navigate to google.com.
2. On the main page, click **Sign in > Sign up for a new Google Account**.
3. Follow the onscreen prompts to create your free account.
4. Look for an email from Google in the email box you provided, and respond to the email to confirm and activate your new account.

Create a Google Account Using Your Device

1. Touch  >  and select **Settings > Accounts & Sync**.
2. Touch **Add account** at the upper right corner of your screen, and then touch **Google Accounts**.
3. Touch **Create an account now**.
4. Enter your desired **Username, First name** and **Last name**, and then touch **Next**.
5. When prompted, enter and reenter a password.
6. Create a security question and answer, enter a secondary email address to help you recover your password if you ever lose it, and then touch **Create**.

Note: When setting up a new Google account, either on your device or online, you will be prompted to add a secondary email address. Enter a second Gmail address or any other email address from which you currently send and receive email. This address is used to authenticate your account should you ever encounter problems or forget your password. It is strongly encouraged for Android users so you can regain access to Google services and purchases on your device.

7. Read and accept the Google Terms of Service, and then touch **I agree, Next**.
8. Enter the characters shown, and then click **Next**.
9. After your device connects with the Google servers, touch your account to select the items you would like to sync to perform the synchronization process.

Sign In to Your Google Account

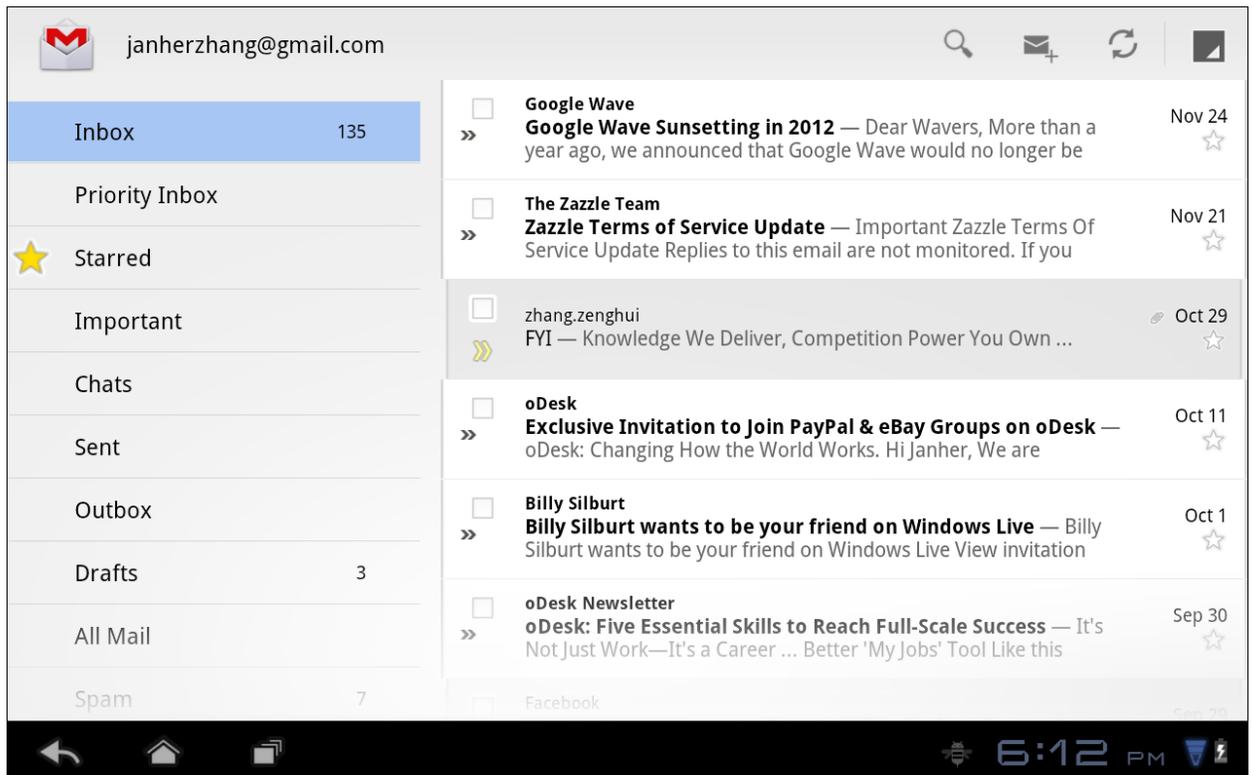
If you already have a Google account but have not yet signed in with your device, follow these instructions to sign in to your Google account.

1. Touch  >  and select **Settings > Accounts & Sync**.
2. Touch **Add account** at the upper right corner of your screen, and then touch **Google Accounts**.
3. Enter your Gmail username and password, and then touch **Sign in**.
4. After your device connects with the Google servers, touch your account to select the items you would like to sync to perform the synchronization process.

Access Gmail

Easily access your Gmail account from your device's Applications list.

1. Touch  >  and select **Gmail**.



2. Do any of the following:

- View more email messages: If the Inbox is full, swipe your finger up the screen to view more messages and conversations.
- Read a new email message: Touch the unread message or the conversation with an unread message (just-arrived items display in bold).
- Select messages and conversations: Touch the box before the email or conversation.
- View the Inbox of your other Gmail account:
 - Touch  >  and select **Settings > Accounts & Sync**, and then touch the account you want to view.
- Refresh the Inbox: Touch the  icon.

Send a Gmail Message

Send Gmail messages from the Gmail inbox.

1. Touch  >  and select **Gmail**.

2. Touch the  icon to compose an email.
3. Enter the message recipient's email address in the **To** field. If you are sending the email message to several recipients, separate the email addresses with a comma. As you enter email addresses, any matching addresses from your contacts list are displayed. Touch a match to enter that address directly.

Tip: To display the onscreen keyboard, just touch the field you want to type in.

4. If you want to send a carbon copy (Cc) or a blind carbon copy (Bcc) of the email to other recipients, touch + Cc/Bcc beside the **To** field. .
5. Enter the email subject, and then compose your email.

Note: If you want to attach a picture, touch the  icon beside the Subject field. Locate and then touch the picture you want to attach.

6. After composing your message, touch **Send**.

Note: While composing the message, touch **Save Draft** or touch  to save it as a draft. To view your draft email messages, touch **Drafts** in your Gmail interface.

Note: To view your sent messages, touch **Sent** in your Gmail interface.

Read and Reply to Gmail Messages

Your device lets you access, read, and reply to all your Gmail messages.

1. Touch  >  and select **Gmail**.
2. Touch a message to display it.

Tip: You can also access new messages through the Notifications bar. When a new Gmail message arrives, you'll see the  icon in the Notifications bar. Touch the bar to display notifications. Touch a message to display it.

3. To reply to or forward a message, touch the , , or  icon respectively to **Reply**, **Reply all**, or **Forward**.
 - For **Reply** or **Reply all**, enter an additional message.
 - For **Forward**, enter or select recipients and then enter an additional message.
4. After composing your message, touch **Send**.

Email

Use the Mail application to send and receive email from your webmail or other accounts, using POP3 or IMAP, or access your Exchange ActiveSync account for your corporate email needs.

[Add an Email Account \(POP3 or IMAP\)](#)

[Add an Exchange ActiveSync Account](#)

[Create another Email Account](#)

[Compose and Send Email](#)

[View and Reply to Email](#)

[Manage Your Email Inbox](#)

[Exchange ActiveSync Email Features](#)

[Edit Email Account Settings](#)

[Delete an Email Account](#)

[Add the Mail Widget](#)

Add an Email Account (POP3 or IMAP)

You can add several types of personal email accounts on your device, such as POP3 and IMAP accounts.

1. Touch  >  and select **Email**.
2. Do one of the following:
 - If this is your first time to add an email account in Email, type your email address and password, and then touch **Next** to let your tablet check the incoming and outgoing server settings.

Note: After providing the email address and password, you can also touch the **Manual setup** button to configure the incoming and outgoing server settings and complete the account setup process manually.

- If you have already added an email account in Email, in your email Inbox, touch the  icon in the upper-right corner, touch **Account settings**, and then touch **Add account** in the upper-right corner of the settings page.
3. Follow the steps above, enter the **Email address** and **Password** for the email account and then touch **Next**.

Important: If the account type you want to set up is not in the device database, you will need to complete the process by yourself. You should get all pertinent information for the email account, such as incoming and outgoing server settings, before you proceed. If you have all the information you need, you can touch **Manual setup** after entering the email address and password on the account setup page.

Add an Exchange ActiveSync Account

If you synchronize your device with your Exchange ActiveSync account, you can read, manage, and send email in the same easy way as with a POP3/IMAP account. However, you can also access some powerful Exchange features.

1. Touch  >  and select **Settings > Accounts & sync**.
2. Touch **Add account** and then touch **Corporate**.
3. Enter the Exchange ActiveSync account details and then touch **Next**.

Note: Your corporate Exchange Server must support auto-detect for the device to automatically set up the Exchange ActiveSync account. If your corporate Exchange Server does not support auto-detect, you will need to enter your Exchange Server settings after you touch **Next**. Ask your Exchange Server administrator for details.

4. Select the type of information you want to synchronize and touch **Finish setup**.

Create another Email Account

While you are viewing one email account, you can access the tool to create another email account.

1. If you are in the Inbox of an email account, touch  and then touch **Account settings > Add account**.
2. Enter the **Email address** and **Password** for the email account and then touch **Next**.
3. Enter the **Account name** and **Your name** and touch **Finish setup**.

Compose and Send Email

Compose and send email using any account you have set up on your device. Increase your productivity by attaching files such as pictures, videos, or documents to your email messages.

1. Touch  >  and select **Email**.
2. On the email account Inbox, touch the  icon at the upper-right corner.

Tip: Touch the account name on the upper-left corner to switch to a different email account.

3. Fill in one or more recipients. You can:

- Enter email addresses directly in the **To** field. If you're sending the email to several recipients, separate the email addresses with a comma. As you enter email addresses, any matching addresses from your contacts list are displayed. Touch a match to enter the address directly.
- Touch the Contacts icon , and then select the email addresses of the contacts to whom you want to send the email. You can also select contact groups as recipients, or add contacts from the company directory if you have set up an Exchange ActiveSync account on your device. When you have selected all the message recipients, touch **Select**.

Tip: If you want to send a **CC** or a **BCC** of the email to other recipients, touch **+ Cc/Bcc**.

4. Enter the subject, and then compose your message.
5. To add an attachment, touch , and choose from the following options:
 - **Camera:** Use your camera to take a picture as the attachment.
 - **Docs To Go:** Add local document(s) as the attachment for the email.
 - **File manager:** Open your file manager to find the specific file you would like to attach.
 - **Gallery:** Open Gallery to find the preferred image(s) or video(s) which you would like to attach.
 - **Select music track:** Find music or audio files and attach them to the mail.
 - **Sound Recorder:** Launch sound recorder to record a sound clip and attach it to the email.
6. Touch **Send** to send the message immediately, or touch **Save draft** if you want to send it later.

Note: To open a draft email, in the email account Inbox, touch **Drafts**.

View and Reply to Email

Reading and replying to email on your device is as simple as on your computer.

1. Touch  >  and select **Email**.
2. On the email account Inbox, touch the message you want to view.

Tip: Touch the account name on the upper-left corner to switch to a different email account.

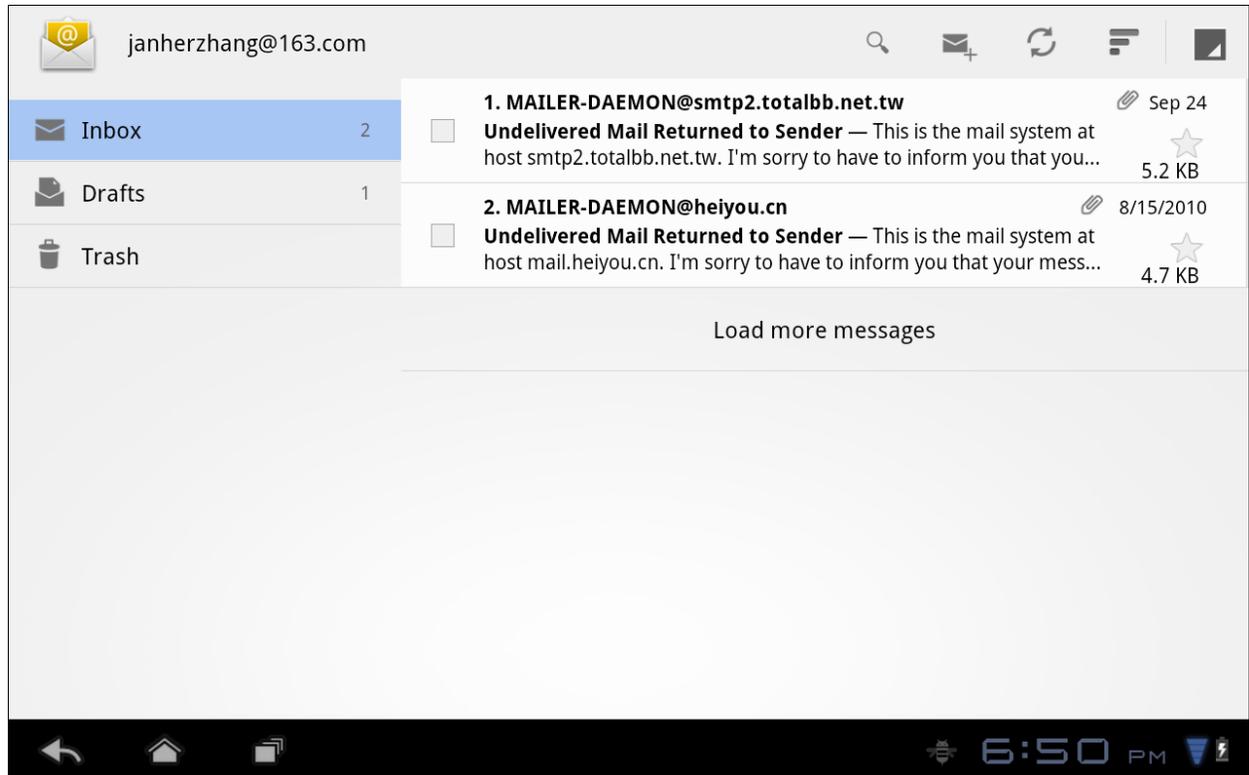
3. Touch  or  to reply or reply all to the message.

Manage Your Email Inbox

Your email inbox provides management options for viewing, filtering, sorting, and deleting your email messages.

View Your Email Inbox

1. Touch  >  and select **Email**.
2. Touch **Inbox** on the navigation bar at the left of the screen to check your received emails.



Refresh an Email Account

Whatever your automatic synchronization settings are, you can also synchronize your sent and received email messages manually at any time.

- ▶ While in the account you want to synchronize, touch the  icon to refresh.

Sort Email Messages

1. On the email account Inbox, touch the  icon.
2. Select from the options to sort email messages by date received, subject, sender, or size.

Delete an Email Message

1. On the email account Inbox, touch and hold the message you want to delete.
2. Touch the  icon in the upper-right corner to delete the message.

Delete Multiple Email Messages

1. Touch the check boxes next to the messages you want to delete.
2. Touch the  icon in the upper-right corner to delete the selected messages.

Exchange ActiveSync Email Features

Set options for your corporate Exchange ActiveSync email messages, including synchronization options, flagging messages, out-of-office messages, meeting requests, and message priority.

Synchronize Exchange ActiveSync Email

You can set Exchange ActiveSync to automatically check for new Exchange ActiveSync email messages. For more information, see “Synchronizing Exchange ActiveSync”.

Flag Email Messages

For an Exchange ActiveSync account, you can flag email messages to help you keep track of them.

1. Touch  >  and select **Email**.
2. On the email account Inbox, touch the message you want to view.

Tip: Touch the account name on the upper-left corner to switch to a different email account.

3. Touch the white flag on the upper-right corner of the screen to mark the message. The flag turns red when you mark the message.

Set Out of Office Status

You can set your Out of Office status and auto-reply message right from your device.

1. Touch  >  and select **Email**.
2. Switch to the Exchange ActiveSync account.
3. Touch  > **Account settings** > **Out of the office**.
4. Touch the field below **Server settings**, and then select **Out of the office**.

5. Set the dates and times for the period when you will be out of the office.
6. Enter the auto-reply message.
7. Touch **Save**.

Send a Meeting Request

1. Touch  >  and select **Email**.
2. Switch to the Exchange ActiveSync account.
3. Touch  > **More** > **New meeting invitation**.
4. Enter the meeting details, and then touch **Send**.

Set Email Message Priority

You can set the priority for an email message you send with your Exchange ActiveSync account.

1. While composing the message, touch **Priority**.
2. Select the priority for the message. If you selected **High** or **Low** priority, the priority appears below the subject line of the message.

Edit Email Account Settings

You can edit settings for your individual email accounts, such as email address and password, name display and signature, frequency of retrieval, and more.

1. Touch  >  and select **Email**.
2. Switch to the email account you want to edit.
3. Touch  > **Account settings** and choose your options.

Note: The available settings vary by account type. Your configured accounts may have more, fewer, or different options available.

- **General settings:** Set your preferences for **Account name**, **Your name**, **Signature**, **Email sync**, and whether the selected account is the **Default account** for sending email.
- **Notification settings:** Select options for **Email notification**, **Select ringtone**, and **Vibrate** settings.
- **Server settings:** Enter or change your server settings - **Incoming settings** and **Outgoing settings**. Touch **Done** to save your server settings.

- **Remove account:** Touch this option and then touch **OK** to remove the selected account from your device.

Delete an Email Account

If you no longer want an email account on your device, you can delete it through the mail settings menu.

1. Touch  >  and select **Email**.
2. Touch  > **Account settings** > **Remove account**.
3. Touch **OK** to confirm the deletion.

Add the Mail Widget

Add the Mail widget to view your POP3/IMAP or Exchange ActiveSync email messages on the Home screen.

1. Touch and hold an open space on one of the home screens.
2. Touch **Widgets** > **Email** or **Gmail**.

Social Networking Accounts

Your device gives you the ability to stay in contact with your favorite social networking accounts such as Facebook, Twitter, LinkedIn, YouTube, and more while on the go. Once you've downloaded the applications from Android Market, you can sign in and check in at will.

[Facebook](#)

[Twitter](#)

[LinkedIn](#)

[YouTube](#)

Facebook

Facebook is a social networking site which enables you to stay connected with your friends and family. With the Facebook application installed on your tablet, you will easily be able to share your story on the go.

1. Launch Android Market on your tablet.
2. Find the Facebook application and download it.
3. Install it to your device.
4. Follow the prompts to sign in to your Facebook account or register a new one to go on.

Twitter

Twitter is a social networking site that allows users to instantly connect using microblogging services and text-based posts. Having Twitter installed will allow you to easily follow friends, family, experts, celebrities and news on the go.

1. Launch Android Market on your tablet.
2. Find and download the Twitter application.
3. Install the application to your tablet.
4. Launch the Twitter application and follow the prompts to sign into your Twitter account or sign up for a new account.

LinkedIn

LinkedIn is a professional social networking site that allows users to build their professional network, and gain new business opportunities.

1. Launch Android Market on your tablet.
2. Find and download the LinkedIn application.
3. Install the application to your tablet.
4. Launch the LinkedIn application then follow the prompts to sign into your LinkedIn account or sign up for a new account.

YouTube

YouTube is a video sharing site that allows users to upload, view, share and rate videos. With this application installed, you will have endless fun and information at your fingertips.

- ▶ Touch  >  and select **YouTube** to launch the application and touch the menu button to sign in to your account.

To sign up for an account, please visit www.youtube.com on your tablet.

Applications and Entertainment

All your device's features are accessible through the Applications list.

[Android Market](#)

[Navigation](#)

[Music](#)

Android Market

Android Market™ is the place to go to find new apps for your device. Choose from a wide variety of free and paid apps ranging from productivity apps to games. When you find an app you want, you can easily download and install it on your device.

To access Android Market, you must first connect to the Internet using your device's Wi-Fi or Sprint data connection and sign in to your Google Account. See [Web and Data](#) and [Sign In to Your Google Account](#) for details.

Important: Sprint's policies often do not apply to third-party applications. Third-party applications may access your personal information or require Sprint to disclose your customer information to the third-party application provider. To find out how a third-party application will collect, access, use, or disclose your personal information, check the application provider's policies, which can usually be found on their website. If you aren't comfortable with the third-party application's policies, don't use the application.

[Find and Install an Application](#)

[Create a Google Checkout Account](#)

[Request a Refund for a Paid Application](#)

[Open an Installed Application](#)

[Uninstall an Application](#)

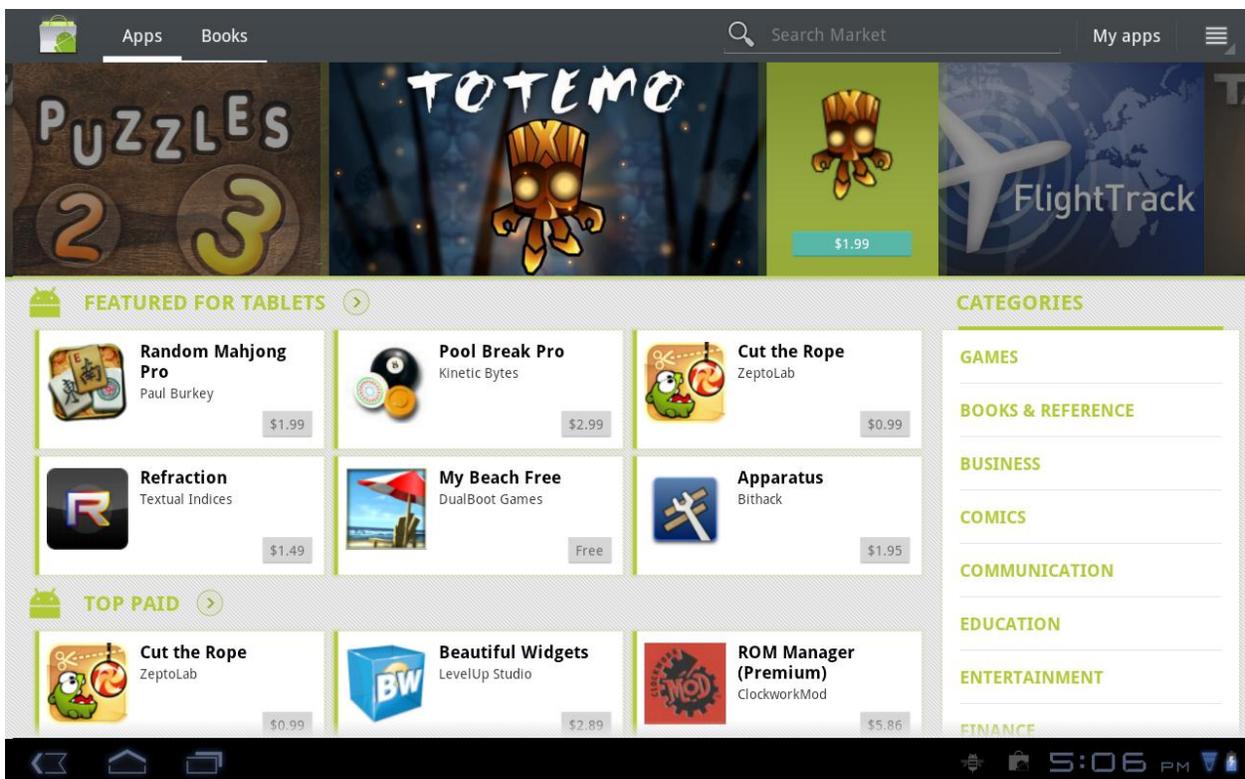
[Get Help With Android Market](#)

Find and Install an Application

When you install apps from Android Market and use them on your device, they may require access to your personal information (such as your location, contact data, and more) or access to certain functions or settings of your device. Download and install only apps that you trust.

1. Touch  >  and select **Market**.

2. When you open Android Market for the first time, the Terms of Service window will appear. Touch **Accept** to continue.
3. Do any of the following to find an app:
 - Browse through featured apps. Scroll through the list of featured apps when you open Android Market.
 - Browse apps by categories. First, touch **Apps** or **Books**, and then touch a category. Under a category, you can filter the apps by options such as **Top paid**, **Top free** or **Top grossing**.
 - Browse apps recommended by Sprint. On the main Market page, scroll down and touch **Sprint**, and then scroll through the list.
 - Search for an app. Touch  on the Android Market home screen, enter the name or type of app you're looking for, and then touch Enter or touch the  on the right of the search box.



4. Touch an app to read a description about the app and user reviews.
5. Touch **Download** (for free applications) or **Buy** (for paid applications).

Note: You need a [Google Checkout](#) account to purchase items on Android Market. See [Create a Google Checkout Account](#) to set up a Google Checkout account if you do not have one.

6. The subsequent screen notifies you whether the app will require access to your personal information or access to certain functions or settings of your device. If you agree to the conditions, touch **OK** or **Accept and Download** to begin downloading and installing the app.

If you selected a paid application, after touching **OK**, you're redirected to the Google Checkout screen to pay for the application before it's downloaded to your device.

Warning: **Read the notification carefully!** Be especially cautious with applications that have access to many functions or a significant amount of your data. Once you touch **OK** on this screen, you are responsible for the results of using this item on your device.

After installing an app, touch the Market icon at the upper-left corner of the screen to return to Android Market home. To return to the home screen, touch the  icon.

Create a Google Checkout Account

You must have a Google Checkout account associated with your Google Account to purchase items from Android Market.

Do one of the following:

- ▶ On your computer, go to checkout.google.com to create a Google Checkout account.

– or –

- ▶ The first time you use your device to buy an item from Android Market, you're prompted to enter your billing information to set up a Google Checkout account.

Warning: When you've used Google Checkout once to purchase an application from Android Market, the device remembers your password, so you don't need to enter it the next time. For this reason, you should secure your device to prevent others from using it without your permission. (For more information, see [Location & Security Settings](#).)

Request a Refund for a Paid Application

If you are not satisfied with an application, you can ask for a refund within 24 hours of the purchase. Your credit card is not charged and the application is uninstalled from your device.

If you change your mind, you can install the application again, but you can't request a refund a second time.

1. Touch  >  and select **Market > My apps**.
2. Touch the application to uninstall for a refund. The details screen for the application opens.
3. Touch **Uninstall & refund**. Your application is uninstalled and the charge is cancelled.
4. Choose the reason for removing the application, and then touch **OK**.

Open an Installed Application

There are several options for opening an installed application.

- ▶ On the status bar, check if you see the  icon. If you see the  icon, open the Notifications panel, and then touch the app to open it.

– or –

- ▶ Touch  >  and select **Market > My apps**. On the My Apps screen, touch the app to open it.

– or –

- ▶ Touch  > . On the All apps screen, locate the app, and then touch the icon.

Uninstall an Application

You can uninstall any application that you have downloaded and installed from Android Market.

1. Touch  >  and select > **Market > My apps**.
2. On the Downloads screen, touch the application you want to uninstall, and then touch **Uninstall**.
3. When prompted, touch **OK** to remove the application on your device.
4. Choose the reason for removing the application, and then touch **OK**.

Get Help with Android Market

If you ever need help or have questions about Android Market, touch , and then select **Help**. The Web browser will take you to the Android Market Help Web page.

Navigation

Your device offers a number of location-based navigation programs to help you figure out where you are and get you where you're going.

Note: Before using any location-based services, make sure you've selected location options in the Location & security menu. Touch  >  > **Settings > Location & security** and select your options under **My Location**.

Google Maps

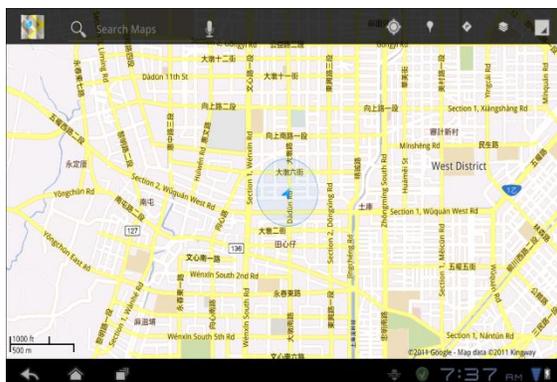
Google Navigation

Latitude

Google Maps

You use Maps to find your current location; to view real-time traffic conditions; to get detailed directions by foot, public transportation, bicycle, or car.

1. Touch  >  > **Maps**.
2. Touch the **Search Maps** search box on the top to find the location you need.
3. Touch  to find the place you need.
4. Touch  to get directions with Maps. Type in your start point (which can be **My Location**) and end point, select one of the transportation means, and then touch **Go**.

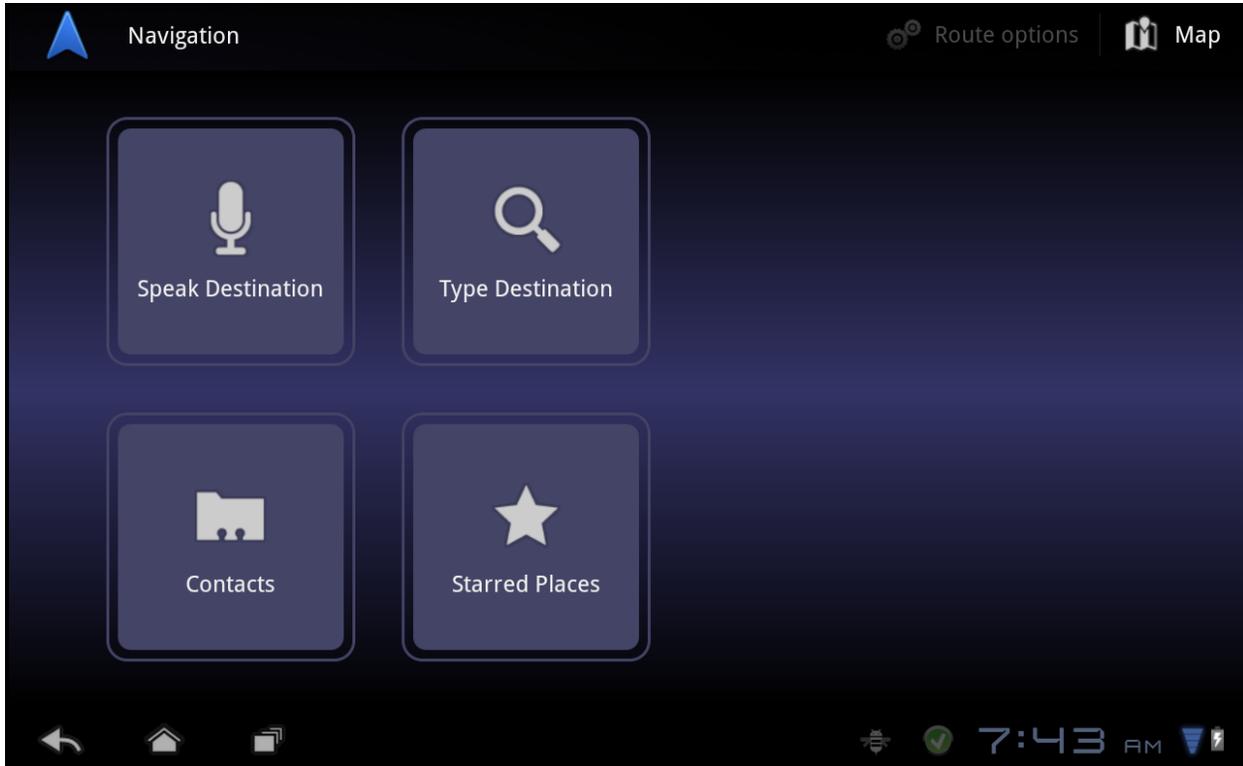


Google Navigation

You can use **Google Navigation** to get turn-by-turn driving directions, both spoken and displayed on your screen.

1. Touch  >  and select **Settings > Location & security > Use GPS satellites**.
2. Touch  >  and select **Navigation**.
3. Touch any one from the four available options to start the navigation.

- **Speak Destination:** Speak a destination to your device, and your device will begin to get directions automatically.
- **Type Destination:** Type a specific destination to let your device get directions.
- **Contacts:** Select a contact with an address and your device will begin to get directions to that address.
- **Starred Places:** Select a starred place to let your device get directions.



Latitude

Google's Latitude service is a social tool for sharing your location information with selected friends.

If you join Google Latitude, you can view your friends' locations on your maps and share your location and other information with them.

1. Touch  >  and select **Latitude**.
2. After signing in to your Google account, touch  > **Join Latitude** to enable Latitude service.

Each time you launch Maps application, your location will be determined using GPS and your Latitude status will be updated. You can touch  > **Latitude** in **Maps** or  >  > **Latitude** to see your status as well as that of your selected friends.

In Latitude, touch  and refresh the friends' status, see them on Maps, add new friends, or change privacy settings.

Music

Your device lets you discover, download, and listen to your favorite music through a variety of applications.

Music Player

Playlist

Sprint Music Plus

Note: Additional music options may be available through Android Market.

Music Player

You can play digital audio files on your device using the preloaded music player.

Loading Music Files from microSD Card

- ▶ Load music onto a microSD card and insert it into the tablet. Then your music player will see and be able to play the songs.

Loading Music Files from Online Stores

1. Access one of the online music stores by launching the corresponding App (for example, Sprint Music Plus) from your tablet.
2. Download or purchase your preferred music files.

Note: You can also load music directly to the microSD card by tethering your device to your computer. See [Use the Device's microSD Card as a USB Drive](#) for details.

Playing Music Files

To play a music file:

1. Touch  >  and select **Music** to launch the music player.
2. Select a music file to open.



Playlists

While playing music, you can create and manage playlists to organize your music files.

Creating a Playlist

1. Touch and hold a music file you want to add to a new playlist.
2. Select **Add to playlist > New...**
3. Type a name for the playlist and touch **Save**.

Managing Your Playlist

1. Touch **Playlists** from the Music Screen to view all playlists.
2. Touch and hold a specific playlist and a window opens.
 - Touch **Play** to play the playlist.
 - Touch **Delete** to delete the playlist.

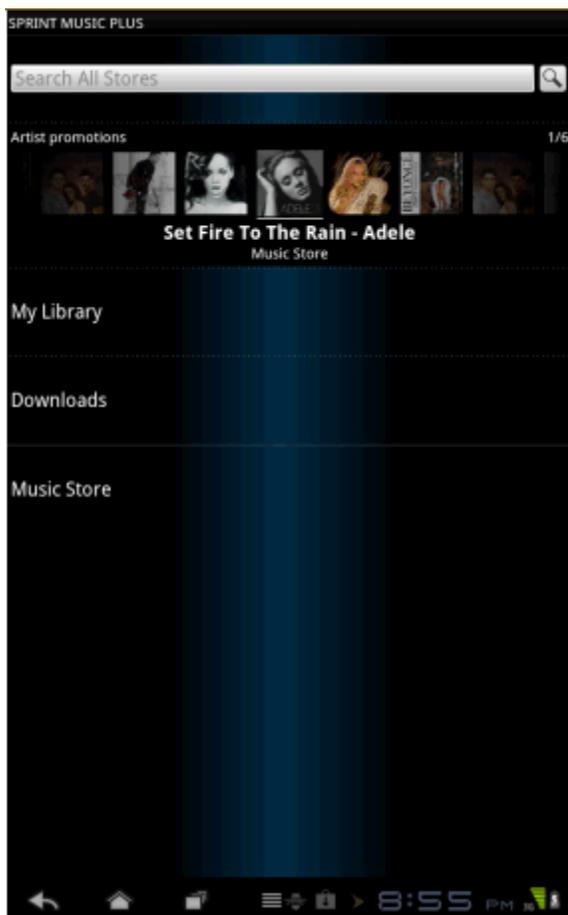
- Touch **Rename** and enter a new name to rename the playlist.

Adding Songs to Your Playlist

1. Open the folder where the song you want to add to a playlist is.
2. Touch and hold a song and select **Add to playlist** from the pop-up menu.
3. Select a playlist from the list.

Sprint Music Plus

With network connection, Sprint Music Plus will enable you to enjoy music services online.



Accessing Music Store

1. Touch  >  > **Sprint Music Plus** to launch the application.
2. Touch **Music Store**.
3. Select music from the listed entries (**New Releases**, **Top Downloads**, **Free Songs On Sprint**, and **Genres**) to download or purchase.

Checking Music Downloads

1. Touch  >  > **Sprint Music Plus** to launch the application.
2. Touch **Downloads** to view the music downloading progress.

Playing Music

1. Touch  >  > **Sprint Music Plus** to launch the application.
2. Touch **My Library**. The music files you downloaded and any other music you have loaded onto your tablet or microSD card will be available here with categories of Artists, Albums, Tracks, Genres, and Playlists.
3. Touch a music file in one of the categories to start playing.

Web and Data

Your device's data capabilities let you wirelessly access the Internet or your corporate network through a variety of connections, including:

- Wi-Fi
- Data Services (Sprint 3G Network)
- Virtual Private Networks (VPN)

This section addresses your device's data connections and the built-in Web browser. Additional data-related features can be found in [Accounts and Messaging](#), [Applications and Entertainment](#), and [Tools and Calendar](#).

[Wi-Fi](#)

[Data Services \(Sprint 3G Networks\)](#)

[Virtual Private Networks \(VPN\)](#)

[Browser](#)

[Portable Hotspot](#)

Wi-Fi

Wi-Fi provides wireless Internet access over distances of up to 300 feet. To use your device's Wi-Fi, you need access to a wireless access point or "hotspot."

The availability and range of the Wi-Fi signal depends on a number of factors, including infrastructure and other objects through which the signal passes.

Turn Wi-Fi On and Connect to a Wireless Network

Use the Wireless & networks settings menu to enable your device's Wi-Fi radio and connect to an available Wi-Fi network.

1. Touch  >  and select **Settings > Wireless & networks**.
2. Select the **Wi-Fi** check box to turn Wi-Fi on. The device will scan for available wireless networks.
3. Touch **Wi-Fi settings**. The network names and security settings (**Open network** or **Secured with [security type]**) of detected Wi-Fi networks are displayed in the Wi-Fi networks section.

- Security types may include WEP, WPA/WPA2 PSK, or 802.1x EAP. Follow the prompts to enter the correct sign-in information or password for each type.
4. Touch a Wi-Fi network to connect. If you selected an open network, you will be automatically connected to the network. If you selected a secured network, enter the key, and then touch **Connect**.

Depending on the network type and its security settings, you may also need to enter more information or choose a security certificate.

When your device is connected to a wireless network, the Wi-Fi icon () appears in the status bar and tells you the approximate signal strength (number of bands displayed).

If **Network notification** in Wi-Fi settings is enabled, this icon () appears in the status bar whenever the device detects an available wireless network within range.

Note: The next time your device connects to a previously accessed secured wireless network, you will not be prompted to enter the security key again, unless you reset your device to its factory default settings.

Note: Wi-Fi networks are self-discoverable, which means no additional steps are required for your device to connect to a Wi-Fi network. It may be necessary to provide a user name and password for certain closed wireless networks.

Check the Wireless Network Status

Check the status of your current wireless network, including speed and signal strength, through the Wireless & networks settings menu.

1. Touch  >  and select **Settings > Wireless & networks > Wi-Fi settings**.
2. Touch the wireless network that the device is currently connected to. You will see a message box showing the Wi-Fi network name, status, speed, signal strength, and other details.

Note: If you want to remove the device's wireless network settings, touch **Forget** on this window. You need to enter the settings again if you want to connect to this wireless network.

Connect to a Different Wi-Fi Network

Use the Wireless & networks settings menu to scan for and connect to a different Wi-Fi network.

1. Touch  >  and select **Settings > Wireless & networks > Wi-Fi settings**. Detected Wi-Fi networks are displayed in the Wi-Fi networks section. To manually scan for available Wi-Fi networks, on the Wi-Fi settings screen, touch  and then **Scan**.
2. Touch another Wi-Fi network to connect to it.

Note: If the wireless network you want to connect to is not in the list of detected networks, scroll down the screen, and touch **Add Wi-Fi network**. Enter the wireless network settings and touch **Save**.

Data Services (Sprint 3G Network)

This section will help you learn the basics of using your data services, including managing your user name, launching a data connection, and navigating the Web with your device.

Important: Certain data services requests may require additional time to process. While your device is loading the requested service, the touchscreen or QWERTY keyboard may appear unresponsive when in fact they are functioning properly. Allow the device some time to process your data usage request.

Your User Name

When you buy your device and sign up for service, you're automatically assigned a user name, which is typically based on your name and a number, followed by "@sprintpcs.com." (For example, the third John Smith to sign up for Sprint data services might have jsmith003@sprintpcs.com as his user name.)

When you use data services, your user name is submitted to identify you to the Nationwide Sprint Network. Your user name is automatically programmed into your device. You don't have to enter it.

Update Your User Name

If you choose to change your user name and select a new one online, or make any changes to your services, you must then update the profile on your device.

1. Touch  >  and select **Settings > About tablet > System Updates**.
2. Touch **Update Profile**.

Launch a Web Connection

Launching a Web connection is as simple as opening the browser on your device.

- ▶ Touch  >  and select **Browser**. (Your data connection starts and you see the home page.)

Note: Internet connections can be made either through the Sprint network or via Wi-Fi (configured within the **Settings > Wireless and networks** page).

While connecting, you may see an animation. Once complete, you are connected to the default home page.

Tip: To change the device's default launch page to your current page, touch  and touch **Settings > General > Set homepage > Current page** and then touch **OK**.

Note: The Browser automatically launches when a Web link is touched from within either an email or text message.

Data Connection Status and Indicators

Your device displays the current status of your data connection through the status area at the bottom of the screen.



Your device is connected to the high-speed Sprint Mobile Broadband Network (3G).

If you do not see an indicator, your tablet does not have a current data connection. To check your current connection option, touch  >  > **Settings > Wireless & networks > Mobile networks** and ensure that the **Data enabled** check box is selected.

Virtual Private Networks (VPN)

From your device, you can add, set up, and manage virtual private networks (VPNs) that allow you to connect and access resources inside a secured local network, such as your corporate network.

[Prepare Your Device for VPN Connection](#)

[Set Up Secure Credential Storage](#)

[Add a VPN Connection](#)

[Connect to a VPN](#)

[Disconnect From a VPN](#)

Prepare Your Device for VPN Connection

Depending on the type of VPN you are using at work, you may be required to enter your login credentials or install security certificates before you can connect to your company's local network. You can get this information from your network administrator.

Before you can initiate a VPN connection, your device must first establish a Wi-Fi or data connection. For information about setting up and using these connections on your device, see [Mobile Networks](#) and [Turn Wi-Fi On and Connect to a Wireless Network](#).

Set Up Secure Credential Storage

If your network administrator instructs you to download and install security certificates, you must first set up the device's secure credential storage.

1. Touch  >  and select **Settings > Location & security**, and then touch **Set password** under the **Credential storage** heading.
2. Enter a new password (at least eight characters without any spaces) for the credential storage, scroll down and confirm the password, and then touch **OK**.
3. Select the **Use secure credentials** check box.

You can then download and install the certificates needed to access your local network. Your network administrator can tell you how to do this.

Add a VPN Connection

Use the Wireless & networks settings menu to add a VPN connection to your device.

1. Touch  >  and select **Settings > Wireless & networks > VPN settings**.
2. Touch **Add VPN**, and then touch the type of VPN you want to add.
3. Set your VPN options according to the security details you have obtained from your network administrator.
 - Depending on the VPN type, options may include VPN name, VPN server, pre-set keys, certificates, DNS search domains, and more.
4. When finished, touch , and then select **Save**.

The VPN is then added to the VPNs section of the VPN settings screen.

Connect to or Disconnect from a VPN

Once you have set up a VPN connection, use the Wireless & networks settings menu to connect to or disconnect from the VPN.

Connect to a VPN

1. Touch  >  and select **Settings > Wireless & networks > VPN settings**.
2. In the VPNs section, touch the VPN that you want to connect to.
3. When prompted, enter your login credentials, and then touch **Connect**. When you are connected, the VPN connected icon  appears in the notification area.

4. Open the Web browser to access resources such as intranet sites on your corporate network.

Disconnect From a VPN

1. Touch the Status & Notifications area of your tablet.
2. Touch the VPN connection to return to the VPN settings screen, and then touch the VPN connection to disconnect from it.

When your device has disconnected from the VPN, the VPN connected icon will disappear from the notification area.

Browser

Your device's Web browser gives you full access to both mobile and traditional websites on the go, using 3G or Wi-Fi data connections.

[Learn to Navigate the Browser](#)

[Browser Menu](#)

[Select Text on a Web Page](#)

[Go to a Specific Website](#)

[Adjust Browser Page Settings](#)

[Adjust Browser Privacy and Security Settings](#)

[Create Website Settings](#)

[Reset the Browser to Default](#)

[Set the Browser Home Page](#)

[Create Bookmarks](#)

[Create a New Homepage](#)

[Add Bookmarks to Your Home Screen](#)

Learn to Navigate the Browser

Navigating through menus and websites is easy once you have learned a few basics such as scrolling, selecting, zooming, and going back to a previous page.

Scrolling

As with other parts of your device's menu, you'll have to drag up and down to see everything on some websites.

To scroll through a website's page:

- ▶ In a single motion, touch and drag across or up and down a page.

Selecting

To select onscreen items or links:

- ▶ Drag across a page, and then touch an onscreen link to select the link.
 - Links, which are displayed as underlined text, allow you to jump to Web pages or select special functions.

Pinching and Zooming

Zooming in and out on a Web page can be done now without the need of an onscreen zoom tool. Just use your fingers to pinch in or spread out on the screen.

To zoom in:

1. Place your thumb and index finger on the screen.
2. Expand them outward (spread) to zoom in.

To zoom out:

1. Place your thumb and index finger on the screen.
2. Bring them together (pinch) to zoom out.

Note: Not all Web pages will allow zooming.

Go Back

To go back one page:

- ▶ Touch  at the bottom or the  icon on the browser tool bar. Repeat this process to keep going back through your history of recently visited Web pages.

Tip: You can use  for deleting text (like a BACKSPACE key) when you are entering text.

Go to a Web Page

1. Touch the Address field (top of the browser window) and enter a new Web address.
 - As you enter the address, possible matches are displayed within an onscreen list. Touch an entry to launch the desired website.

2. Touch the  icon or touch the Enter key on the keyboard to launch the new page.

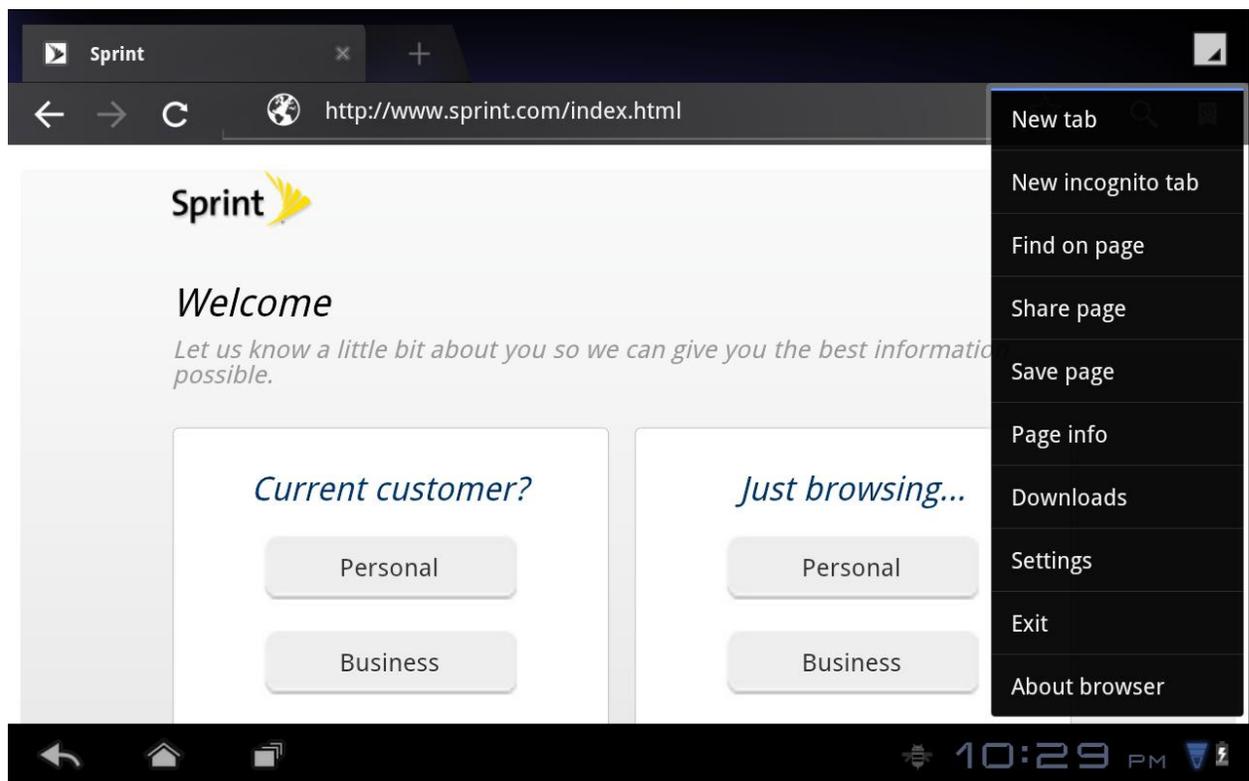
Browser Menu

The browser menu offers additional options to expand your use of the Web on your device.

Open the Browser Menu

The browser menu may be opened anytime you have an active data session, from any page you are viewing.

- From any open Web page, touch the  icon at upper right corner of the screen. You will see the browser menu.



Options available within the browser menu include:

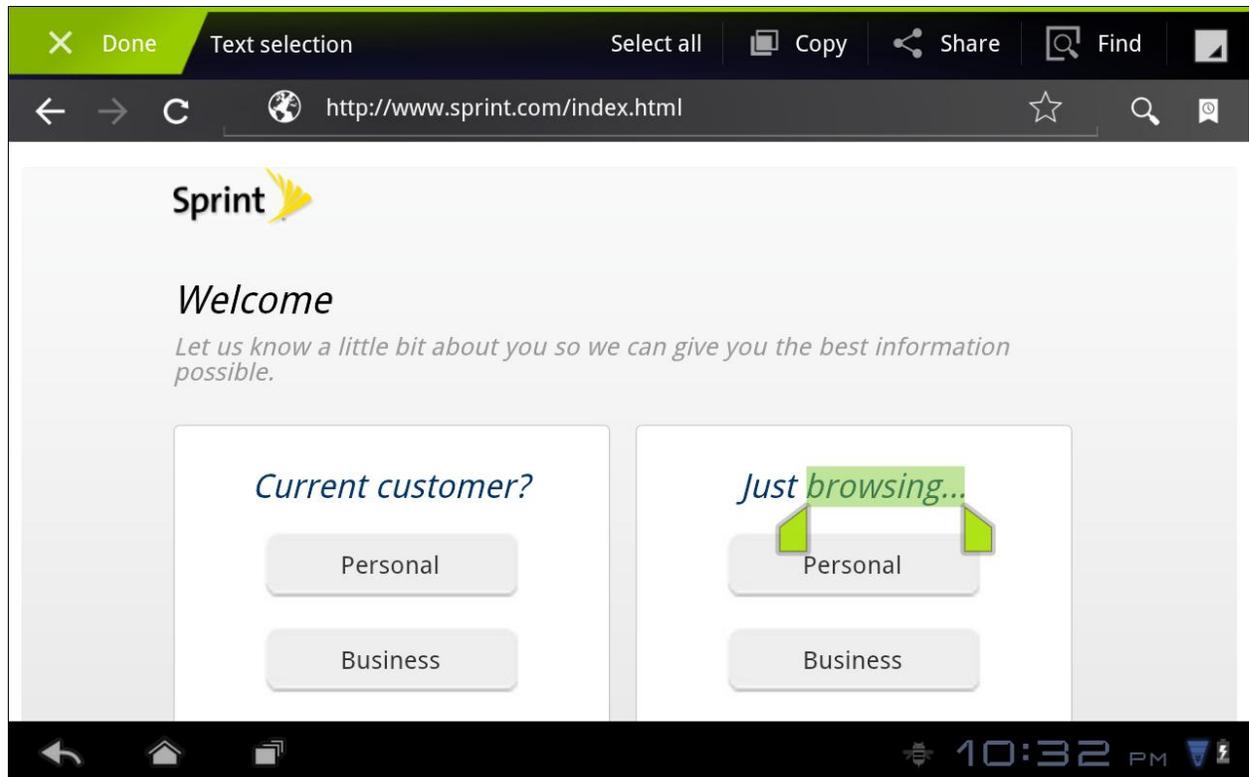
- **New tab:** Launches a new tab while maintaining the current Web page active.
- **New incognito tab:** Launches a new incognito tab for you to open another Web page. Pages you view in this incognito tab will not appear in your browser history or search history, and they will not leave other traces, like cookies, on your device after you close the incognito window.
- **Find on page:** Searches the current Web page for a word.
- **Share page:** Allows you to send a URL using Bluetooth, Email, Gmail, etc.

- **Page info:** Displays the Name and URL (website address) of the site you're currently viewing.
- **Downloads:** Keeps a list of previously downloaded content.
- **Settings:** Allows you to configure your browser.
 - **General:** Configure common options, sync settings, and auto-fill mode.
 - **Privacy & security:** Manage your security warnings, history, cache, cookies, etc.
 - **Advanced:** Change the advanced options.
 - **Labs:** Choose to enable/disable quick controls, most-visited homepage, or Google instant.
- **Exit:** Close all the Web pages and exit Browser.
- **About browser:** View the browser information.

Select Text on a Web Page

You can highlight text on a Web page and copy it, search for it, or share it.

1. Scroll to the area of the webpage containing the desired text.
2. Touch and hold the screen area containing the selected text.
3. Touch and drag across the screen and highlight the desired text. Any selected text will appear highlighted.



4. Select an onscreen option: **Select all**, **Copy**, **Share** (Bluetooth, Email, Gmail, etc), **Find** (on page), or **Web Search** (Search on web).

Go to a Specific Website

Go to any website by entering a URL (website address).

1. Touch the address area at the top of the Web page and enter a Web address (for example, www.sprint.com).
 - As you type the address, if your desired website appears within the suggested sites list, touch the entry to begin surfing.
2. Touch the  icon or touch the Enter key on the keyboard.

Note: Not all websites are viewable on your device.

Adjust Browser Page Settings

You can change the page settings for your browser, including default zoom level, pop-up blocking, display options, setting your home page, and more.

1. Touch the  icon to open the browser menu.
2. Touch **Settings**.

3. Select **Advanced** and navigate to the Page content settings area and select from one of the following page settings:
 - **Text size:** Select the desired text size.
 - **Default zoom:** Sets the default browser viewing size. Choose from: **Far**, **Medium**, or **Close**.
 - **Open pages in overview:** Provides an overview of recently opened pages.
 - **Auto-fit pages:** Allows Web pages to be resized to fit as much of the screen as possible.
 - **Block pop-ups:** Prevents popup advertisement or windows from appearing onscreen. Remove the checkmark to disable this function.
 - **Load images:** Allows Web page images to be loaded along with the other text components of a loaded website.
 - **Animation switcher:** Allow your tablet to read “animation” data or not.
 - **Text encoding:** Adjusts the current text encoding.
4. Touch  to return to the browser.

Adjust Browser Privacy and Security Settings

You can change your browser’s privacy and security settings, including security warnings and settings for history, cache, cookies, form data, location, and passwords.

1. Touch the  icon to open the browser menu.
2. Touch **Settings**.
3. Select **Privacy & security** to access one of the following privacy settings:
 - **Show security warnings:** Notifies you if there is a security issue with the current website. Remove the checkmark to disable this function.
 - **Max redirect value:** Change the max redirect value, or select to use default value.
 - **Accept history:** Allow tablet to save and read “history” data or not.
 - **Clear history:** Clears the browser navigation history. Touch **OK** to complete the process.
 - **History sort:** Configure how the history will be sorted.
 - **Accept cache:** Allow tablet to save and read “cache” data or not.
 - **Clear cache:** Deletes all currently cached data. Touch **OK** to complete the process.

- **Accept cookies:** Allows sites that require cookies to save and read cookies from your device.
- **Clear all cookie data:** Clears all current browser cookie files.
- **Remember form data:** Allows the device to store data from any previously filled-out forms. Remove the checkmark to disable this function.
- **Clear form data:** Deletes any stored data from previously filled out forms. Touch **OK** to complete the process.
- **Enable location:** Allows sites to request access to your current location (using the built-in GPS).
- **Clear location access:** Clears location access for all websites.
- **Remember passwords:** Stores usernames and passwords for visited sites. Remove the checkmark to disable this function.
- **Clear passwords:** Deletes any previously stored usernames or passwords. Touch **OK** to complete the process.

4. Touch  at upper left corner of the browser settings screen to return to the browser.

Create Website Settings

You can create settings for individual websites.

1. Touch the  icon to open the browser menu.
2. Touch **Settings > Advanced > Website settings**. These advanced settings can be configured for individual sites (for example, **Clear location access**).
3. Touch **OK** to complete the process.

Reset the Browser to Default

You always have the option to restore your browser to its default settings.

1. Touch the  icon to open the browser menu.
2. Touch **Settings > Advanced > Reset to default**.
3. Touch **OK** to complete the process.

Set the Browser Home Page

Customize your Web experience by setting your browser's home page.

1. Touch the  icon to open the browser menu.

2. Touch **Settings > General > Set homepage**.
3. Delete the current address and enter a new Web address.
 - You can also touch **Current page** to set the current page as the home page or **Default page** to revert to the device's default home page.
4. Touch **OK** to complete the process.

Create Bookmarks

Make browsing easier by setting up and using custom bookmarks.

1. From any opened Web page, touch the  icon at right of the browser tool bar. Two tabs are revealed:
 - **Bookmarks:** Displays a list of your current Web bookmarks.
 - **History:** Displays a record of your browsing history. These records are organized into folders such as: Today, Yesterday, older, last month, and last 7days.
2. Touch **Add bookmark** at the top of the page.
3. Enter a descriptive name for the new bookmark and touch **OK** to store the new entry to your Bookmarks list.

Create Bookmarks from Other Tabs

1. From any open Web page, touch the  icon at right of the browser tool bar.
2. Touch the **History** tab.
3. Touch and hold an entry from the list to display an onscreen popup menu.
4. Touch **Add to Bookmarks** to add the selected entry to your current list of bookmarks.

- or -

1. Repeat steps 1 and 2 above.
2. Touch the star icon adjacent to a website address. Touch **OK** on the dialogue box, and the star turns marked. This adds the “starred” website to your current Bookmarks list.

Create a New Homepage

Select any previously visited Web page to display as your home page.

1. From any open Web page, touch the  icon at right of the browser tool bar.
2. Touch either **Bookmarks** or **History**.

3. Touch and hold a thumbnail or an entry from the screen to display an onscreen popup menu.
4. Touch **Set as homepage** to assign the selected entry as your new homepage.

Add Bookmarks to Your Home Screen

1. From any open Web page, touch the  icon at right of the browser tool bar.
2. Touch and hold an existing entry from the list to display an onscreen popup menu.
3. Touch **Add shortcut to Home** to add the selected entry to your Home screen.

Portable Hotspot

This feature allows you to turn your tablet into a Wi-Fi hotspot.

Set Up Portable Hotspot

1. Touch  >  > **Settings > Wireless & networks > Portable Hotspot.**
2. Touch **Portable Wi-Fi hotspot** and place a checkmark in the adjacent field to activate the service.

Note: The best way to keep using the device as a hotspot is to have it connected to a power supply.

Configure Wi-Fi Hotspot

1. Touch  >  > **Settings > Wireless & networks > Portable Hotspot.**
2. Touch **Configure Wi-Fi hotspot** to change your Wi-Fi hotspot settings.
 - **Network SSID:** Change the name of your Wi-Fi network.
 - **Hotspot Client Count:** Set the number of clients allowed to connect to your Wi-Fi network. (Range is one to five.)
 - **Security:** Choose security policy for your Wi-Fi network, which can be Open, WPA PSK, and WPA2 PSK. By default, security is set to Open.
 - **Password:** When WPA PSK or WPA2 PSK is set as the security policy, you will need to enter a password.

Important: Write down the passkey (password) for later use.

3. Touch **Save** when you complete the configuration.

Connect to Portable Wi-Fi Hotspot

1. Enable Wi-Fi (wireless) functionality on your target device (laptop, media device, etc.).
2. Scan for Wi-Fi networks from the device and select your device hotspot from the network list.
 - The default name for your device hotspot is **OptikXXXXXX**. You can change the name by touching **Portable hotspot > Configure Wi-Fi hotspot** from the Hotspot settings screen.
3. Select this device and follow your onscreen instructions to enter the passkey (provided on the Portable Hotspot page).
4. Launch your Web browser to confirm you have an Internet connection.

Camera and Video

You can use the camera or camcorder to take and share pictures and videos. Your device comes with a 5.0 megapixel back camera with an autofocus feature that lets you capture sharp pictures and videos.

[Take Pictures](#)

[Record Videos](#)

[Camera Settings](#)

[View Pictures and Videos Using Gallery](#)

[View Photos in Your Social Networks](#)

[Working with Photos](#)

[Share Photos and Videos](#)

Take Pictures

The following topics teach you how to take pictures with your device's camera.

[Open or Close the Camera](#)

[Camera Screen](#)

[Review Screen](#)

[Zoom](#)

[Take a Picture](#)

Open or Close the Camera

You can open the camera through the applications list and close it from the camera menu.

Open the Camera

- ▶ To open the camera in photo mode and take photos, touch  >  > **Camera**.

Close the Camera

- ▶ On the camera screen, touch  or .

Camera Screen

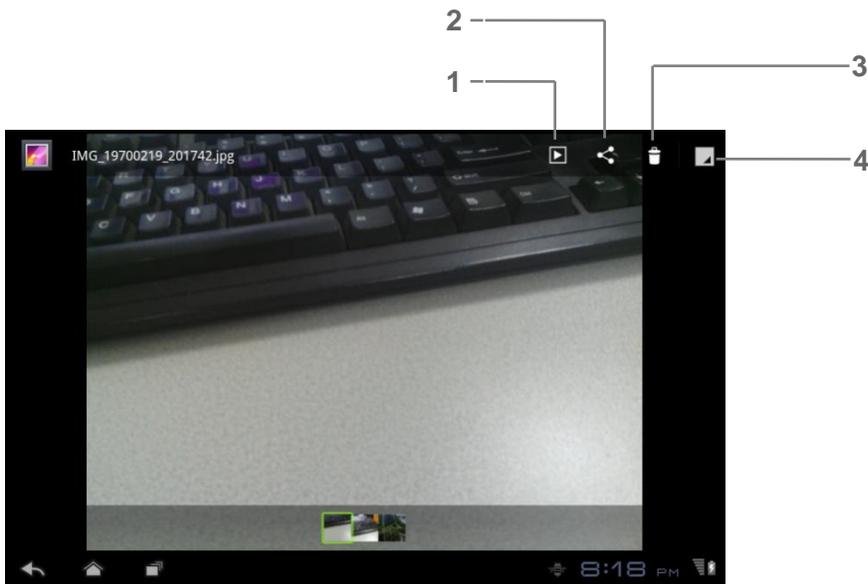
The camera screen lets you view your subject and access camera controls and options.



1. **Zoom control:** Zoom in or zoom out while taking picture. For more information, see [Zoom](#).
2. **White balance:** Adjust the white balance mode, which can be Auto, Incandescent, Daylight, Fluorescent, or Cloudy.
3. **Color effect:** Configure the color effect by selecting None, Mono, Sepia, or Negative.
4. **Capture button:** Touch to take a picture.
5. **Camera settings:** Opens the menu panel and lets you change the camera settings. For more information, see [Camera Settings](#).
6. **Camera & Camcorder switch:** Touch to switch between camera and camcorder.
7. **Front camera & Back camera switch:** Touch to switch between front camera and back camera.
8. **View button:** Opens the Gallery application so you can browse through and view the photos and videos on your device and the storage card. For more information, see [View Pictures and Videos Using Gallery](#).

Review Screen

After capturing a photo or video, the review screen lets you save, view, send, or delete the picture or video by touching a button at the top of the screen.



1. **Play** pictures as slide show.
2. **Share** or send the picture or video using Picasa, Bluetooth, Gmail, Email, etc.
3. **Delete** the captured image or video.
4. Learn **More options** for the captured image or video.

Zoom

Before taking a photo or video, you can first use the onscreen zoom control to zoom in or out of your subject.

You can do the following:

- Touch  to zoom in to the highest magnification.
- Touch  to zoom out to the actual size.

Take a Picture

You can take high-resolution pictures using your device's high MP digital camera.

1. Touch  >  and select **Camera**.
2. Before taking the photo, you can zoom in on your subject. For more information, see [Zoom](#).
3. On the capturing screen, touch the white balance and color effect icon repeatedly to select your desired camera effects.

4. Frame your subject on the screen.

Tip: Hold the device vertically when taking portrait shots or hold the device horizontally when taking landscape shots. Then you will not need to rotate the photo after capturing it.

5. You can let the camera autofocus on the center of the screen.
6. Touch  to take the photo.
7. Choose what you want to do with the photo you've just taken after opening it. See [Review Screen](#) for details.

Record Videos

Record high-quality videos (up to 720p resolution) using your device's video camera.

1. Touch  >  and select **Camcorder**.
 - If you want to change your video capture settings, touch  to display the Settings menu.
2. Frame your subject on the screen.
3. Touch  to start capturing video.

Video recording indicator and recording duration



4. Touch  to stop capturing.
5. Choose what you want to do with the video you've just captured after opening it. See [Review Screen](#) for details.

Camera and Camcorder Settings

The camera and camcorder screens let you access camera and camcorder settings. You can also switch between photo and video modes from the menu panel.



Camera Settings

The right side of the camera capture screen gives you access to camera settings options.

Adjust White Balance

1. On the capturing screen, touch the  icon to open the white balance adjusting window.
2. Select your preferred white balance mode.

Adjust Color Effect

1. On the capturing screen, touch the  icon to open the color effect window.
2. Select the color effect you prefer.

Change Camera Settings

- ▶ On the capturing screen, touch the  icon to display the Settings menu and access more camera settings. You can change the following settings from the Settings menu:
 - **Focus mode:** Enables or disables centered autofocus. Autofocus is enabled by default.
 - **Exposure:** Lets you adjust the exposure level.
 - **Saturation:** Lets you adjust the saturation level.
 - **Anti Banding:** Lets you enable or disable the Anti banding function. Anti banding function is disabled by default.

- **Contrast:** Lets you select the contrast level for capturing photos.
- **Sharpness:** Lets you select the sharpness level when capturing photos.
- **Picture quality:** Lets you select the quality level to use for capturing photos.
- **Picture size:** Lets you select the size of the picture when capturing photos.
- **GPS location:** Lets you enable or disable the GPS location function. GPS location is disabled by default.
- **Select ISO:** Lets you choose an ISO level or set it to **Auto**. Higher ISO numbers are better for taking pictures in low light conditions.
- **Review time:** Lets you specify how long a captured photo or video is displayed on the review screen before the camera changes back to the viewfinder screen.
- **Restore defaults:** Restore Camera to default settings.

Camcorder Settings

The right side of the camcorder capture screen gives you access to camcorder settings options.

- **White Balance:** Set white balance as **Auto**, **Incandescent**, **Daylight**, **Fluorescent**, or **Cloudy**.
- **Color Effect:** Set color effect as **None**, **Mono**, **Sepia**, or **Negative**.
- **Video Quality:** Set the video quality to **High**, **Low**, **YouTube**, or **Custom**.
- **Camcorder Settings:** Configure **Time lapse interval**, **Video quality**, **Video Encoder**, **Audio Encoder**, **Video duration**, or **Restore defaults**.

View Pictures and Videos Using Gallery

Using the Gallery application, you can view photos and watch videos that you've taken with your device's camera, downloaded, or copied onto your device or the storage card.

For photos that are on your storage card, you can do basic editing such as rotating and cropping. You can also easily assign a photo as your contact picture or wallpaper and share photos with your friends.

[Open or Close Gallery](#)

[View Pictures and Videos](#)

[Zoom In or Out on a Picture](#)

[Watch Video](#)

Open or Close Gallery

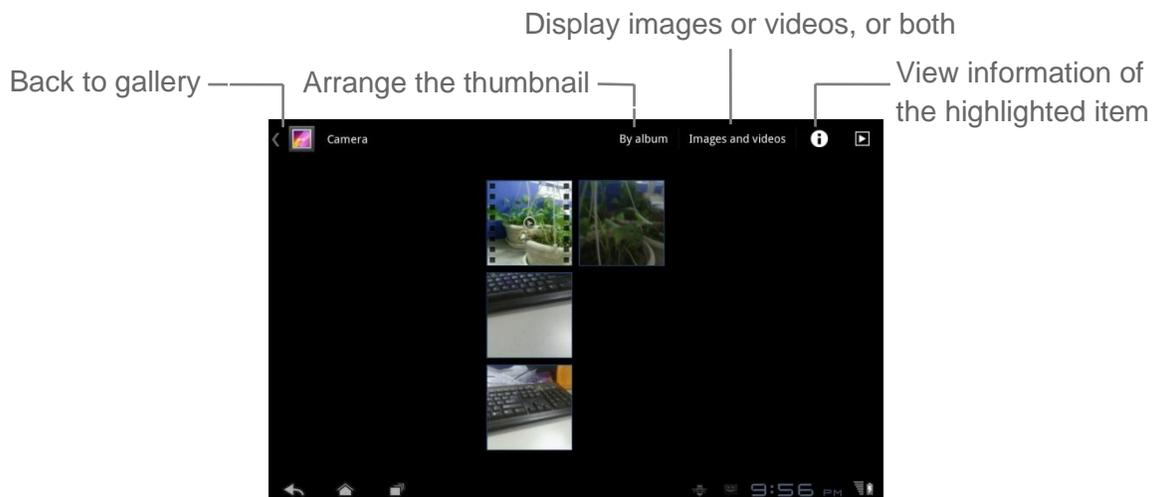
Use the Gallery application to view your saved photos and videos, both from your device's internal memory and from an installed microSD card.

Open Gallery

- ▶ Touch  >  and select **Gallery**.

The Gallery application opens in the Albums tab where your photos and videos are organized by albums for easy viewing.

If you stored your files in folders (directories) on the microSD card, Gallery will display these folders as separate albums.



Photos or videos that are under the root path of your storage card (that are not contained in folders) are grouped in **Others**.

Folders in your storage card that contain photos and videos will also be treated as albums and will be listed below the preset albums. The actual folder names will be used as the album names. If you have downloaded any photos and videos, these will be placed in the **All downloads** album.

When viewing pictures in Gallery, scroll up the screen to view more albums. Simply touch an album to view the photos or videos in that album.

Note: Depending on the number of pictures stored on the microSD card, it may take some time for Gallery to load all your photos on the screen.

Close Gallery

- ▶ While in the Gallery screen, touch  to close the application.

View Photos and Videos

After selecting an album from the Albums tab, you can browse through the photos and videos of that album either in filmstrip or grid view. Touch a photo or video to view it in full screen.

By default, photos and videos are presented in a filmstrip. Drag across the filmstrip to go through the photos and videos.

Note: If you want to select another album, touch the Gallery icon at the upper-left corner to return to the Albums tab.

Zoom In or Out on a Photo

- ▶ You can use pinch and spread to zoom in or out. See [Touchscreen Navigation](#).

Watch Video

The screen automatically switches to landscape mode when you play a video. Use the onscreen controls to play, pause, or stop the video.



You can play these high-definition MP4 video formats in **Gallery**:

- H.263 profile 0 @ 30 fps, WVGA (800x480), max 2 Mbps
- MPEG-4 simple profile @ 30 fps, 720p (1280x720), max 6 Mbps
- H.264 baseline profile @ 30 fps, 720p (1280x720), max 6 Mbps

Working with Photos

Whether you're browsing photos in filmstrip or grid view in the Gallery application, you can touch and hold on a thumbnail to open a selection menu and choose what to do with it. You can choose to delete the photo, rotate or crop it, and more.

Rotate and Save a Photo

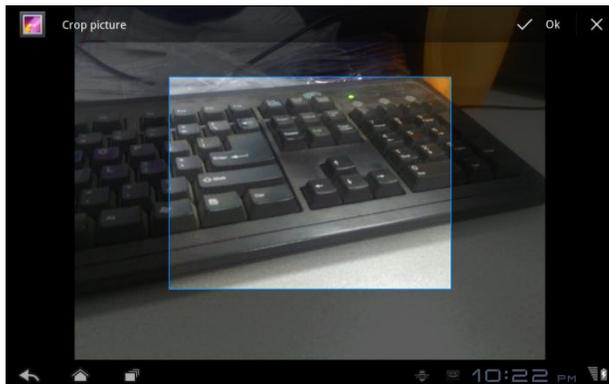
1. Touch  >  and select **Gallery**.

2. Choose whether to browse photos and videos in the album in filmstrip or grid view. See [View Photos and Videos](#).
3. Touch and hold on the thumbnail to select the item. You can also touch the thumbnail to view the photo full-size.
4. Touch the  icon at the upper right corner of the screen.
5. In the menu that opens, select either **Rotate left** or **Rotate right**.

Tip: You can also rotate a photo while you're viewing it in full screen. Touch the  icon, select either **Rotate left** or **Rotate right**.

Crop a Photo

1. Touch  >  and select **Gallery**.
2. Choose whether to browse photos and videos in the album in filmstrip or grid view. See [View Photos and Videos](#).
3. Touch and hold on the thumbnail to select the item. You can also touch the thumbnail to view the photo full-size.
4. Touch the  icon at the upper right corner of the screen.
5. In the menu that opens, touch **Crop**. A crop box then appears on the photo.



6. To adjust the crop box size, press and hold the edge of the box. When directional arrows appear, drag your finger inward to or outward to resize the crop box.
7. To move the crop box to the part of the photo that you want to crop, drag the crop box to the desired position.
8. Touch  **OK** to apply the changes to the picture.

The cropped picture is saved in the album as a copy. The original picture remains unedited.

Tip: You can also crop a photo while you're viewing it in full screen. Touch the  icon, touch **Crop**, and follow the same cropping steps as above.

Share Photos and Videos

The Gallery application lets you share pictures and videos using messaging applications such as Gmail and Email, social applications such as Facebook, Twitter, Picasa, and YouTube, or direct transfer applications such as Bluetooth.

[Send Photos or Videos by Email](#)

[Send Photos or Videos Using Bluetooth](#)

[Share Photos on Picasa](#)

[Share Videos on YouTube](#)

[Share Photos or Videos on Facebook or Twitter](#)

Send Photos or Videos by Email

You can send several photos, videos, or both in an email message. They are added as file attachments in your email.

1. Touch  >  and select **Gallery**.
2. Touch the album that contains the photos or videos you want to share.
3. Open the specific photos or videos.
4. Touch  and then on the Share options menu, touch **Gmail** or **Email**.
5. Address and compose your message and then touch **Send**.

Note: If you selected **Email** and you have multiple email accounts, the default email account will be used.

Send Photos or Videos Using Bluetooth

You can select several photos, videos, or both and send them to someone's device or your computer using Bluetooth.

1. Touch  >  and select **Gallery**.
2. Touch the album that contains the photos or videos you want to share.
3. Open the specific photos or videos.
4. Touch  and then on the Share options menu, touch **Bluetooth**.

In the next few steps, you'll be asked to turn on Bluetooth on your device and connect to the receiving Bluetooth device so the files can be sent. For more information, see [Bluetooth](#).

Share Photos on Picasa

You need to be signed in to a Google Account to upload pictures to the Picasa™ photo organizing service.

1. Touch  >  and select **Gallery**.
2. Touch the album that contains the photos or videos you want to share.
3. Open or select the specific photos or videos.
4. Touch  and then on the Share options menu, touch **Picasa**.
 - If prompted, sign in or create a Picasa account using your Google username and password.
5. Select the online album where you want to upload the pictures, or touch  to create a new album.
6. Touch **Upload**. You can view the photos online at picasaweb.google.com.

Share Videos on YouTube

You can share your videos by uploading them to YouTube™. Before you do this, you must create a YouTube account and sign in to that account on your device.

1. Touch  >  and select **Gallery**.
2. Touch the album that contains the photos or videos you want to share.
3. Open the specific videos.
4. Touch  and then on the Share options menu, touch **YouTube**.
5. Enter the prompted information, such as description and tags, and select a privacy option.
6. Touch **Upload**.

Share Photos or Videos on Facebook or Twitter

Once you've signed in to your social networking accounts such as Facebook or Twitter, you can upload and share your photos and videos from the Gallery application. See [Facebook](#) or [Twitter](#) for sign-in information.

1. Touch  >  and select **Gallery**.

2. Touch the album that contains the photos or videos you want to share.
3. Open the specific videos.
4. Touch  and then on the Share options menu, touch **Facebook** or **Twitter**.
5. Enter the prompted information, such as description and tags, and select a privacy option.
6. Touch **Upload**.

Tools and Calendar

Learn how to use many of your device's productivity-enhancing features.

[Calendar](#)

[Alarm & Timer](#)

[Calculator](#)

[Filer](#)

[Voice Search](#)

[Bluetooth](#)

[microSD Card](#)

[Update Your Device](#)

Calendar

Use Calendar to create and manage events, meetings, and appointments. Your Calendar helps organize your time and reminds you of important events. Depending on your synchronization settings, your device's Calendar stays in sync with your Calendar on the Web, Exchange ActiveSync calendar, and Outlook calendar.

Add an Event to the Calendar

Add events to your calendar directly from the Calendar application.

1. Touch  >  and select **Calendar**.
2. On any Calendar view, touch  to add a new event and open the Event details screen.

Note: Before adding an event, you must add at least one Calendar account to the device and make a calendar visible.

3. If you have more than one calendar, select a calendar in which to add the event:
 - Select **My Calendar** to create an event that will appear only on your device.
 - Select your Google Account to create a Google Calendar event. If you have several Google Calendars on the Web, select one in which to add your event.

Note: You can create multiple Google Calendars only in Google Calendar on the Web. After creating them in Google Calendar on the Web, you'll be able to see them in the

Calendar application on your device. For more information about creating and managing multiple Google Calendars, visit the Google website: calendar.google.com.

Note: If you have synchronized your device with an Exchange ActiveSync account or Outlook on your computer, you can also select these calendars.

- Select **PC Sync** to create an Outlook Calendar event to sync with your computer.
 - Select **Exchange** to create an Exchange ActiveSync calendar event.
4. Enter a name for the event.
 5. To specify the date and time of the event, do one of the following:
 - If there is a time frame for the event, touch the **From** and **To** dates and times to set them.
 - If the event is a special occasion such as a birthday or an all-day event, set the **From** and **To** dates, and then select the **All Day** check box.
 6. Enter the event location and description.
 7. Set the event reminder time.

Note: You can add another reminder time in a Google Calendar event. Touch the plus sign next to the reminders option to add another reminder.

8. If the event occurs on a regular basis, touch the **Repetition** box and then choose how often the event occurs.
9. Touch **Done** at the top of the screen to save the event. Touch **Cancel** to cancel the entry.

Invite Guests to Your Event (Google Account Only)

If you want to invite guests to your event, you need to create and add the event in your Google Calendar.

An email invitation will be sent to your guests using your Google Account.

1. Open Calendar and create a new event. Touch the Calendar field and then select your Google Account (or one of your other Google Calendars). See [Add an Event to the Calendar](#).
2. Add details about the event, such as date and time, location, and more.
3. In the **Add guests** field, enter the email addresses of everyone you want to invite to the event. Separate multiple addresses with commas.

- When you're adding guests, you will see matches from your device's Google contacts. Touch an entry to add it to the list of guests.

4. Touch **Done** to add the event to your Google Calendar.

If the people to whom you send invitations use Google Calendar, they'll receive an invitation in Calendar and by email.

Send a Meeting Request (Exchange ActiveSync only)

If you have an Exchange ActiveSync account set up on your device, you can use Calendar to create a meeting appointment and send a meeting request email to the people you want to invite to your meeting.

1. Touch  >  and select **Calendar**.
2. Touch  to add a new event and open the Event details screen. For the steps, see [Add an Event to the Calendar](#).
3. Add details about the meeting, such as date and time, location, and more.
4. Add guest(s) to your event by:

Input the Email addresses in the **Add guests** field and then touch ,

OR

Touch  and choose attendee(s) from your Contacts or Company Directory.

5. Touch  **Done** to send the Meeting Request to the guest(s) and add the meeting appointment to your Exchange ActiveSync Calendar.

Event Alerts

When your device is turned on and you have an event alarm scheduled, your device alerts you and displays the event summary. There are several ways your device alerts you to scheduled events:

- By playing the assigned ringer type.
- By showing the  icon on the status bar.
- By showing the Alert screen.

Event Reminders

If you have set at least one reminder for an event, the upcoming event icon () will appear in the notifications area of the status bar to remind you of the upcoming event.

To view, dismiss, or snooze the reminder:

1. Touch the status area on the bottom right side of the screen.
2. Touch the upcoming event name to display the event.

Note: If you have other pending event reminders, these events will also appear on the screen.

3. Do one of the following:
 - Touch **Snooze all** to snooze all event reminders for five minutes.
- or -
 - Touch **Dismiss all** to dismiss all event reminders.
- or -
 - Touch  on the lower left side of the screen to leave the reminders pending in the notifications area of the status bar.

To set reminder settings:

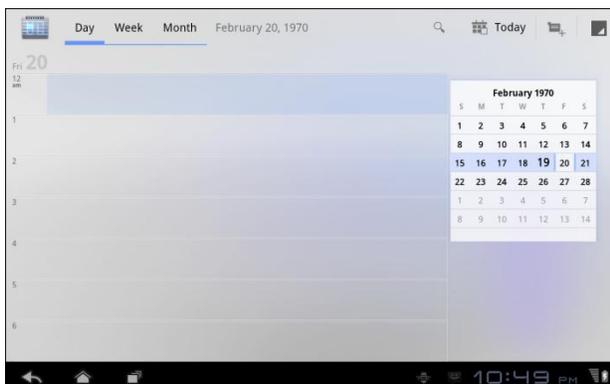
- ▶ On any Calendar view, touch the  icon at the upper right corner of the screen, and select **Settings > General Preferences** to edit **Reminder settings**.

View Events

You can display the Calendar in daily, weekly, monthly, or agenda view. To change the Calendar view, simply touch **Day**, **Week**, or **Month**.

Day View

Day view displays a list of the events of one day.



The color bars on the left side of the events indicate the type of calendar that includes the event. The calendar types are listed below the calendar view on the right side of the screen.

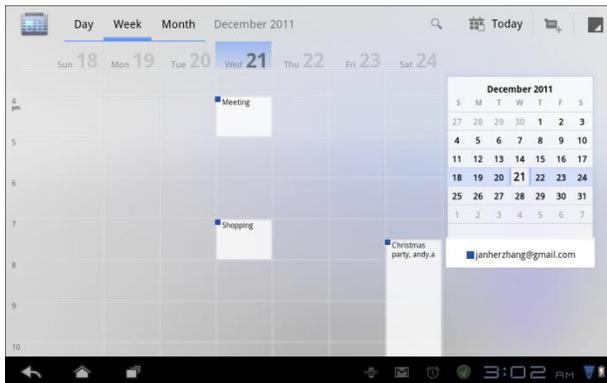
When in Day view, slide left or right across the screen to view earlier or later days.

Note: In Day view, the weather information appears only if the event is within the five-day forecast of the Weather application.

Note: Weather information does not appear in Day view when you change Day view to display as a time list. To check, in any calendar view, touch , and touch **More > Settings > Calendar view setting > Day views**.

Week View

Week view displays a chart of the events of one week.

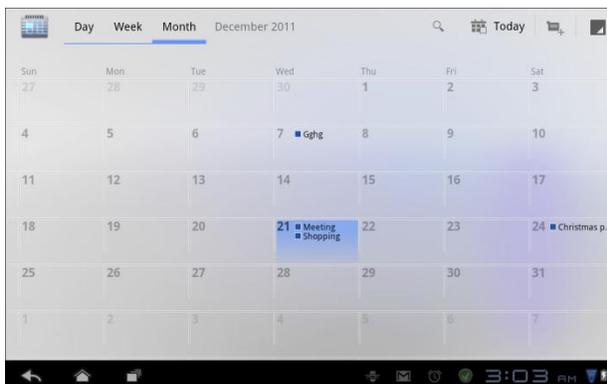


When in Week view:

- You can touch and hold on a time slot to create a new event at that time.
- Touch an event to view its details.
- Slide left or right across the screen to view earlier or later weeks.

Month View

In Month view, you'll see markers on days that have events.



When in Month view:

- Touch  on the upper right corner to create a new event.
- Touch a day to view the events of that day.
- Slide up or down the screen to view earlier or later months.

Erase Events

It's easy to remove scheduled events from your calendar.

1. Touch  >  and select **Calendar**.
2. Open the calendar event details:
 - In Day and Week views, touch the calendar event you want to delete.
 - In Month view, touch the date where the calendar event occurs, and touch the calendar event.
3. Touch **Delete** in the event pop-up screen.
4. Touch **OK** to confirm the deletion.

- or -

If the calendar event is recurring, select **Only this event**, **This and future events** or **All events**, and touch **OK**.

Show or Hide Calendars

If you have more than one calendar available, you can choose to show or hide a calendar from your current view.

- ▶ From Day or Week view, touch a calendar type from the list below the small month on the right side of the screen to show or hide the calendar type.

The calendars are kept synchronized on your device, whether or not you hide them.

Synchronize an Exchange ActiveSync Calendar

If you have set up a Microsoft Exchange ActiveSync account on your device, you can also synchronize Exchange ActiveSync calendar events on your device. Calendar events on your Exchange ActiveSync will also show in Calendar if you chose to synchronize with the Exchange ActiveSync Server.

- ▶ To check if Exchange ActiveSync items are set to be synchronized, touch  >  and select **Settings > Accounts & sync > Exchange ActiveSync**.

Send a vCalendar

You can send a calendar event as a vCalendar to someone's mobile device or your computer.

You can also send it as a file attachment with your message.

1. Touch  >  and select **Calendar**.
2. Press and hold the calendar event you want to send, and then touch **Share vCalendar**. In Month view, you need to touch the day when the event takes place before you can press and hold the event.
3. Choose how to send the vCalendar (Bluetooth, Mail, or Message).
 - For **Bluetooth**, you'll be asked to turn on Bluetooth on your device and connect to the receiving Bluetooth device so the vCalendar can be sent. For more information, see [Bluetooth](#).
 - For **Email**, a new message window opens and automatically includes the vCalendar as an attachment. Your default email account that's selected in the Mail application will be used. For more information, see [Compose and Send Email](#).
 - For **Message**, a new multimedia message window opens and automatically includes the vCalendar as an attachment. Enter your message recipients, compose your message, and then touch **Send**.

Clock

Use the Clock application to turn your device into a desk clock, set an alarm, and get quick access to your photos, music, and the home screen.

1. Touch  >  > **Clock**.
 - Your clock display shows the time and quick links to the Alarm Clock, a Photo slideshow, your Music player, and the home screen.
2. Touch the alarm clock icon and then **Add alarm** to create a new alarm, and then set the alarm details.
3. Touch an alarm and select the **Turn alarm on** check box to enable alarm.
4. When the alarm goes off, touch **Snooze** or **Dismiss**.

Calculator

Your device's Calculator application lets you perform basic and advanced calculations.

1. Touch  >  > **Calculator** to open the Calculator.

2. Enter a number.
3. Touch an operation symbol.
 - Simple operation symbols appear on the right (add, subtract, multiply, divide, etc.). More complex operations are on the left (sine/cosine/tangent, pi, exponents, square root, etc.).
4. Enter another number.
5. Touch =.
6. Touch **CLR** to reset the calculator.

File Manager

With this feature, you are able to view and manage files on your device.

1. Touch  >  > **File Manager** and touch folders and files to access stored items.
2. Select the check mark next to an item to view options such as **Copy**, **Move**, or **Delete**.
3. To copy or move an item, navigate to a new location and touch **Paste**.

Tip: For additional options, touch  and select a menu.

Voice Search

Perform a Google search by speaking into your device.

The first time you use this application, a tutorial will help you to move on. By touching **Speak now**, you are able to perform a voice search. Next time you use the application, the tutorial will not show again.

1. Touch  >  > **Voice search**.
2. Speak to your tablet and the device will find the matched item.
3. When the matched item is found, your device will perform a search operation, or a list of possible candidates will be shown.

Bluetooth

Bluetooth is a short-range communications technology that allows you to connect wirelessly to a number of Bluetooth devices, such as headsets and hands-free car kits, and Bluetooth-enabled handhelds, computers, printers, and wireless phones. The Bluetooth communication range is usually approximately 30 feet.

[Turn Bluetooth On or Off](#)

The Bluetooth Settings Menu

Change the Device Name

Connect a Bluetooth Headset

Reconnect a Headset

Disconnect or Unpair From a Bluetooth Device

Send and Receive Information Using Bluetooth

Turn Bluetooth On or Off

Use the Wireless & settings menu to enable for disable your device's Bluetooth capabilities.

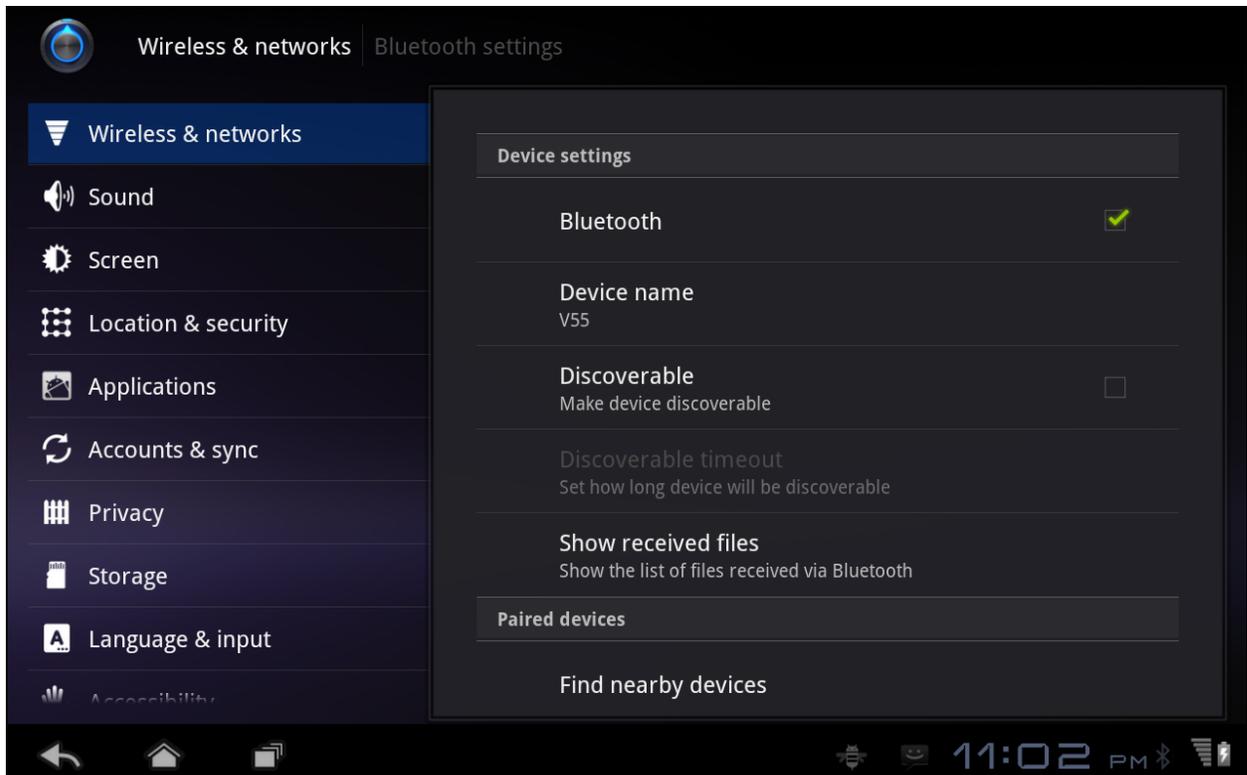
1. Touch  >  and select **Settings > Wireless & networks**.
2. Select the Bluetooth check box to turn Bluetooth on. Clear the check box to turn Bluetooth off.

Note: Turn off Bluetooth when not in use to conserve battery power, or in places where using a wireless device is prohibited, such as aboard an aircraft and in hospitals.

The Bluetooth Settings Menu

The Bluetooth settings menu give you access to information and controls for your device's Bluetooth feature.

- ▶ Touch  >  and select **Settings > Wireless & networks > Bluetooth settings**.



Change the Device Name

The device name identifies your device to other devices.

1. Touch  >  and select **Settings > Wireless & networks**.
2. If the Bluetooth check box is not selected, select it to turn Bluetooth on.
3. Touch **Bluetooth settings > Device name**.
4. Enter the name for your device in the dialog box, and then touch **OK**.

Connect a Bluetooth Headset

You can listen to music over a Bluetooth stereo headset. It's the same procedure to set up stereo audio and hands-free devices.

To listen to music with your headset or car kit, the headset or car kit must support the A2DP Bluetooth profile.

1. Touch  >  and select **Settings > Wireless & networks > Bluetooth settings**.
2. If Bluetooth is not switched on, touch the **Bluetooth** check box to select it.

3. Make sure that the headset is discoverable, so that your device can find the headset. Refer to the instructions that came with the headset to find out how to set it to discoverable mode.
4. Touch **Find nearby devices > Scan for devices**. Your device will start to scan for Bluetooth devices within range.
5. When you see the name of your headset displayed in the Bluetooth devices section, touch the name. Your device then automatically tries to pair with the headset.
6. If automatic pairing fails, enter the passcode supplied with your headset.

The pairing and connection status is displayed below the hands-free headset or car kit name in the Bluetooth devices section. When the Bluetooth headset or car kit is connected to your device, the Bluetooth connected icon  is displayed in the status area. Depending on the type of headset or car kit you have connected, you can then start using the headset or car kit to listen to music.

Note: Due to different specifications and features of other Bluetooth-compatible devices, display and operations may be different, and functions such as transfer or exchange may not be possible with all Bluetooth-compatible devices.

Reconnect a Headset

When you have paired a headset with your device, you should be able to reconnect it automatically by turning on Bluetooth on your device and then turning on the headset. However, sometimes you will need to reconnect manually, for example if you have been using your headset with another Bluetooth device.

1. Touch  >  and select **Settings > Wireless & networks > Bluetooth settings**.
2. If Bluetooth is not switched on, touch the **Bluetooth** check box to switch it on.
3. Make sure that the headset is discoverable.
4. Touch the headset's name in the Bluetooth devices section.
5. If prompted to enter a passcode, try 0000 or 1234, or consult the headset or car kit documentation to find the passcode.
6. If you still cannot reconnect to the headset or car kit, follow the instructions in [Disconnecting or Unpairing From a Bluetooth Device](#), and then follow the instructions in [Connect a Bluetooth Headset or Car Kit](#).

Disconnect or Unpair from a Bluetooth Device

You can manually disconnect or unpair from a Bluetooth device through the Bluetooth settings menu.

Disconnect from a Device

1. Touch  >  and select **Settings > Wireless & networks > Bluetooth settings**.
2. In the Bluetooth devices section, touch the device to disconnect.
3. Touch **Disconnect**.

Unpair from a Bluetooth Device

You can make your device forget its pairing connection with another Bluetooth device. To connect to the other device again, you may need to enter or confirm a passcode again.

1. Touch  >  and select **Settings > Wireless & networks > Bluetooth settings**.
2. In the Bluetooth devices section, touch the device to unpair.
3. Touch **Unpair**.

Send and Receive Information Using Bluetooth

You can use Bluetooth to transfer information between your device and another Bluetooth-enabled device such as a phone or notebook computer. The first time you transfer information between your device and another device, you need to enter or confirm a security passcode. After that, your device and the other device are paired, and you will not need to exchange passcodes to transfer information in the future.

Send Information from Your Device to Another Device

You can send the following types of information, depending on the device you are sending to:

- Images and videos
 - Calendar events
 - Audio files
1. Set the receiving device to discoverable mode. You may also need to set it to “Receive Beams” or “Receive Files”. Refer to the device’s documentation for instructions on receiving information over Bluetooth.
 2. On your tablet, open the application that contains the information or file you want to send. For example, if you want to send a photo, touch  >  and select **Gallery**.
 3. Follow the steps for the type of item you want to send:
 - **Photo or video** (in Camera). After capturing a photo, on the preview screen, touch the **Share** button , and then touch **Bluetooth**.

- **Photos and videos** (in Gallery). On the **Albums** tab, touch and hold an album. Touch the **Share** button , and then touch **Bluetooth**. To select individual photos instead of an entire album, touch an album to open it and then touch and hold an item to bring up the selection menu. Touch as many items as you want to send and then touch the **Share** button  > **Bluetooth**.
 - **Music track**. With the track displayed on the Now playing screen, touch , and then touch **Share > Bluetooth**.
 - Voice recording. On the main Voice Recorder screen, touch the **Share** button , and then touch **Bluetooth**.
4. If you are prompted to turn on Bluetooth, touch **Yes**.
 5. Touch the name of the receiving device.
 6. If prompted, accept the connection on the receiving device, and enter the same passcode on both your device and the other device, or confirm the auto-generated passcode.
 7. On the receiving device, accept the file.

The location where the information is saved depends on the type of information and the receiving device:

- If you send a calendar event or contact, it is normally added directly to the corresponding application on the receiving device. For example, if you send a calendar event to a compatible phone, the event is shown in that phone's calendar application.
- If you send another file type to a Windows computer, it is normally saved in the Bluetooth Exchange folder within your personal document folders.
 - On Windows XP, the path may be: C:\Documents and Settings\[your username]\My Documents\Bluetooth Exchange.
 - On Windows Vista, the path may be: C:\Users\[your username]\Documents.
- If you send a file to another device, the saved location may depend on the file type. For example, if you send an image file to a wireless device, it may be saved in a folder named "Images."

Receive Information from another Device

Your device is capable of receiving a wide variety of file types with Bluetooth, including photos, music tracks, and documents such as PDFs.

1. Touch  >  and select **Settings > Wireless & networks > Bluetooth settings**.

2. If Bluetooth is not switched on, touch the Bluetooth check box to switch it on.
3. Touch the **Discoverable** check box.
4. On the sending device, send one or more files to your device. Refer to the device's documentation for instructions on sending information over Bluetooth.
5. If prompted, enter the same passcode on both your device and the other device, or confirm the auto-generated passcode. A Bluetooth authorization request is displayed on your device.
6. Touch **OK**.
7. When your device receives a file transfer request notification, touch the notifications panel, and then touch **Accept**.
8. When a file is transferred, a notification is displayed. To open the file immediately, slide down the notifications panel, and then touch the relevant notification.

When you open a received file, what happens next depends on the file type:

- Media files and documents are usually opened directly in a compatible application. For example, if you open a music track, it starts playing in the Music application.
- For a vCalendar file, select the calendar where you want to save the event, and then touch **Import**.
- The vCalendar is added to your Calendar events. (For more information on using the Calendar, see [Calendar](#).)
- For a vCard contact file, if there are multiple vCard files on your storage card, you can choose to import one, several, or all of those contacts to your contacts list.

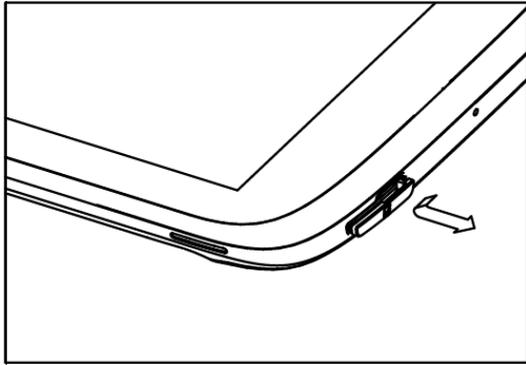
microSD Card

Your device supports microSD™ (Secure Digital) cards with a memory up to 32GB, which allows you to store images, videos, music, documents, and voice data on your device.

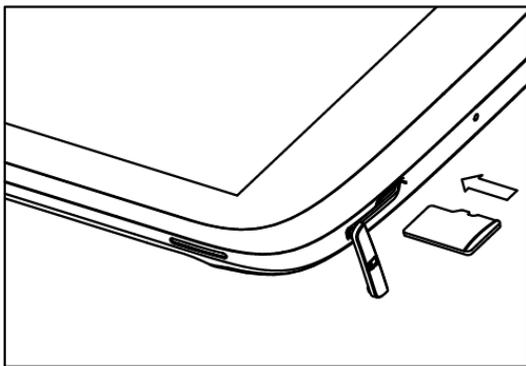
Insert a microSD Card

Be careful when handling and inserting a microSD card.

1. Open the cover of the microSD card slot at the right side of your device.



2. Insert the microSD card into the microSD card slot. Push it in fully until you feel it lock into place. You should hear a small click.

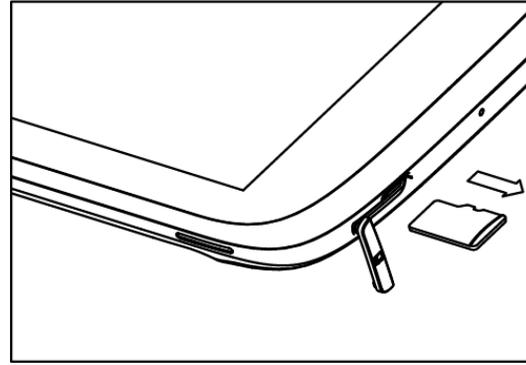
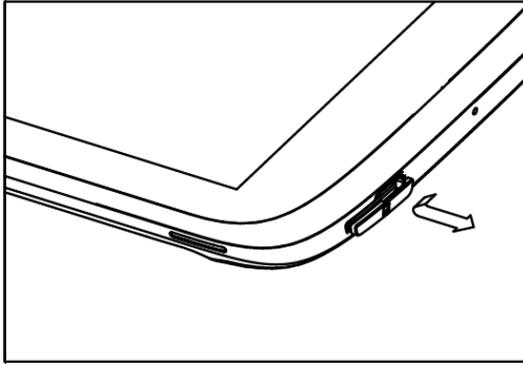


3. Close the microSD card slot cover.
4. Touch  >  > **Settings** > **Storage** > **Mount SD storage** to mount the microSD card.

Remove the microSD Card

Before removing your device's microSD card, use the Storage settings menu to unmount the card.

1. Touch  >  > **Settings** > **Storage**, and then touch **Unmount shared storage**.
2. Open the cover of the microSD card slot at the right side of your device.
3. Press the microSD card in to release it. It will eject from the slot.
4. Carefully remove the microSD card from the slot.



Note: You can easily damage the microSD card by improper operation. Please be careful when inserting, removing, or handling the microSD card.

Note: Make sure your battery is fully charged before using the microSD card. Your data may become damaged or unusable if the battery runs out while using the microSD card.

View the microSD Card Memory

The Storage settings menu gives you access to your microSD card memory information.

- ▶ With the microSD card inserted, touch  >  and select **Settings** > **Storage**. (The total and available memory space will be displayed.)

Format the microSD Card

Formatting a microSD card permanently removes all files stored on the card.

1. Touch  >  and select **Settings** > **Storage**.
2. Touch **Erase SD storage**. Touch **Erase SD storage** again to confirm the action.

Note: The formatting procedure erases all the data on the microSD card, after which the files **CANNOT** be retrieved. To prevent the loss of important data, please check the contents before you format the card.

Unmount the microSD Card

When you need to remove the microSD card, you must unmount the microSD card first to prevent corrupting the data stored on it or damaging the microSD card. Since you will remove the battery first before you can remove the microSD card, close all running applications on your device and save any data first.

1. Touch  >  and select **Settings** > **Storage**.
2. Touch **Unmount shared storage**.

3. Remove the microSD card. See [Remove the microSD Card](#).

Use the Device's microSD Card as a USB Drive

To transfer music, pictures, and other files from your computer to your device's microSD card, you need to set the device's microSD card as a USB drive.

1. Connect the device to your computer using the supplied USB cable.
2. When the Connect to PC dialog box appears, touch **Disk drive**, and then touch **Done**.
3. On your computer, the connected device is recognized as a removable disk. Navigate to this removable disk and open it.
4. Do one of the following:
 - Copy files from the computer to the root folder on the device's storage card.
 - Copy files from the device's storage card to a folder on your computer or computer desktop.
5. After copying the files, unmount the removable disk (that is, the connected device) as required by your computer's operating system to safely remove your device, and do either of the following:
 - Disconnect the device from the computer.
 - If you want to keep the device connected to the computer but want the device to be able to access and use the storage card, open the Notifications panel, touch Disk drive, select an option other than Disk drive, and then touch Done.

Note: The device will not recognize the microSD card when it is connected to a computer as a disk drive. You will not be able to use some of the device's applications such as the camera or Music.

Update Your Device

From time to time, updates may become available for your device. You can download and apply updates through the **Settings > About tablet** menu.

Update Your Device Firmware

You can update your device's software using the **System updates** option.

Before Updating Your Firmware

Updating your device firmware will erase all user data from your device. You must back up all critical information before updating your device firmware.

Back Up All Data Prior to Update

To back up your Gmail information:

1. Touch  >  and select **Settings > Accounts & Sync**.
2. Touch the Auto-sync option to enable the feature (checkmark).
 - If the Auto-sync option is on, email, Calendar and Contacts automatically synchronize whenever a change is made.
 - If the Auto-sync option is off, touch the sync icon within the account field to reveal the account's synchronization settings screen.

To back up your Exchange Mail information:

1. Touch  >  and select **Settings > Accounts & Sync**.
2. Touch the sync icon within the Corporate account field to reveal the account's synchronization settings screen.
3. Toggle the onscreen checkmark to manually synchronize the desired parameters.

To back up your Google applications:

Your Google™ application purchases are reloaded remotely and can be re-installed after the update is applied.

1. Log into your Google account via the device.
2. Touch  >  and select **Market**.
3. Touch **My Apps**.
4. Scroll through the list of previously downloaded Google applications and choose those you wish to reinstall.
5. Follow the onscreen instructions.

As an added precaution, to preserve any data on your microSD card, please remove it from your device prior to starting the update process.

Update Your Device Firmware

Once you have backed up all your data, use the **System updates** option to update your device firmware.

1. Touch  >  and select **Settings > About tablet > System updates**.

2. Touch **Update Firmware**. (Your device automatically downloads and installs any available updates. You may be required to power your device off and back on to complete the software upgrade.)

- or -

1. Locate the System Update Available icon () in Notifications.
2. Touch the Notifications & Status area at the lower right corner of your screen.
3. Touch  to open the System Updates screen.
4. Touch **Download** and follow the onscreen instructions. ( appears within the Status bar to indicate the device is downloading the necessary files.)
5. Touch **Restart** and install to complete the process.

Confirm Your Current Device Firmware

1. Touch  >  and select **Settings > About tablet > Equipment information**.
2. Scroll down to locate the Baseband version read-only field.

Update Your Android Operating System

This option allows you to update the Android Operating System (OS) on your device via an over-the-air connection.

1. Touch  >  and select **Settings > About tablet > System updates > Update Android**.
2. Follow the onscreen instructions.

- or -

1. Locate the Android OS Update Available icon () in Notifications.
2. Touch the Notifications & Status area at the lower right corner of your screen.
3. Touch the **Android update available** field.
4. Touch **Download** and follow the onscreen instructions.

Update Your Profile

This option allows you to automatically update your online user profile information. If you choose to change your user name and select a new one online, you must then update the user name on your device.

1. Touch  >  and select **Settings > About tablet > System updates > Update Profile**.
2. Follow the onscreen instructions.

Note: If your data services or account syncing ever seems to go out unexpectedly, use this feature to reconnect with the network.

Update Your PRL

This option allows you to download and update the PRL (preferred roaming list) automatically.

1. Touch  >  and select **Settings > About tablet > System updates > Update PRL**.
2. Follow the onscreen instructions.

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